



North Carolina Baptist Secretaries Association

# Carolina Connection

A quarterly publication connecting Baptist Secretaries across North Carolina

SUMMER 2019 Volume 36, Issue 3

Edited by Myra Phillips



A personal note from our Keynote speaker...

You will meet her in person at Caswell

Hello Beautiful Women of God:

I am looking forward to sharing God's Word with you at the NCBSA retreat in November!

It is my joy to uplift, rejuvenate, encourage, empower, inspire and strengthen women – and what greater privilege than to serve the women who stand as gatekeepers for their churches and pastors. You ladies are truly a vital instrument in the Kingdom of God, your voice and compassion being the first touch that many ever hear when they call or drop by a church for the first time. We are grateful for your service.

Ladies, please know that I am in prayer about what messages the Lord would have me bring to the retreat. I love that your leaders have allowed me to listen to the Holy Spirit so that God can download His direction for you precious women of God into my heart and mind. I am expecting Him to move as only He can to bring about healing, deliverance, restoration, forgiveness and peace to all who seek His touch.

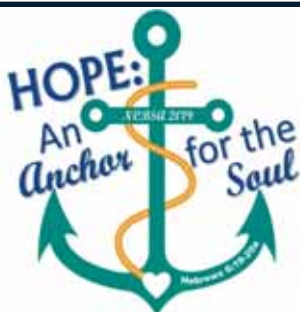
I am a Bible teacher, evangelist, author, TV/Radio Host and Biblical counselor. The Lord has called me to pour into all women (single, married, divorced, moms, grandmothers, etc.). In addition, I also minister to married couples and even those incarcerated. I love going into all the world to share victory in Jesus Christ!

From now until we meet, I thank you for your prayers.

See you soon,

Deborah Ross

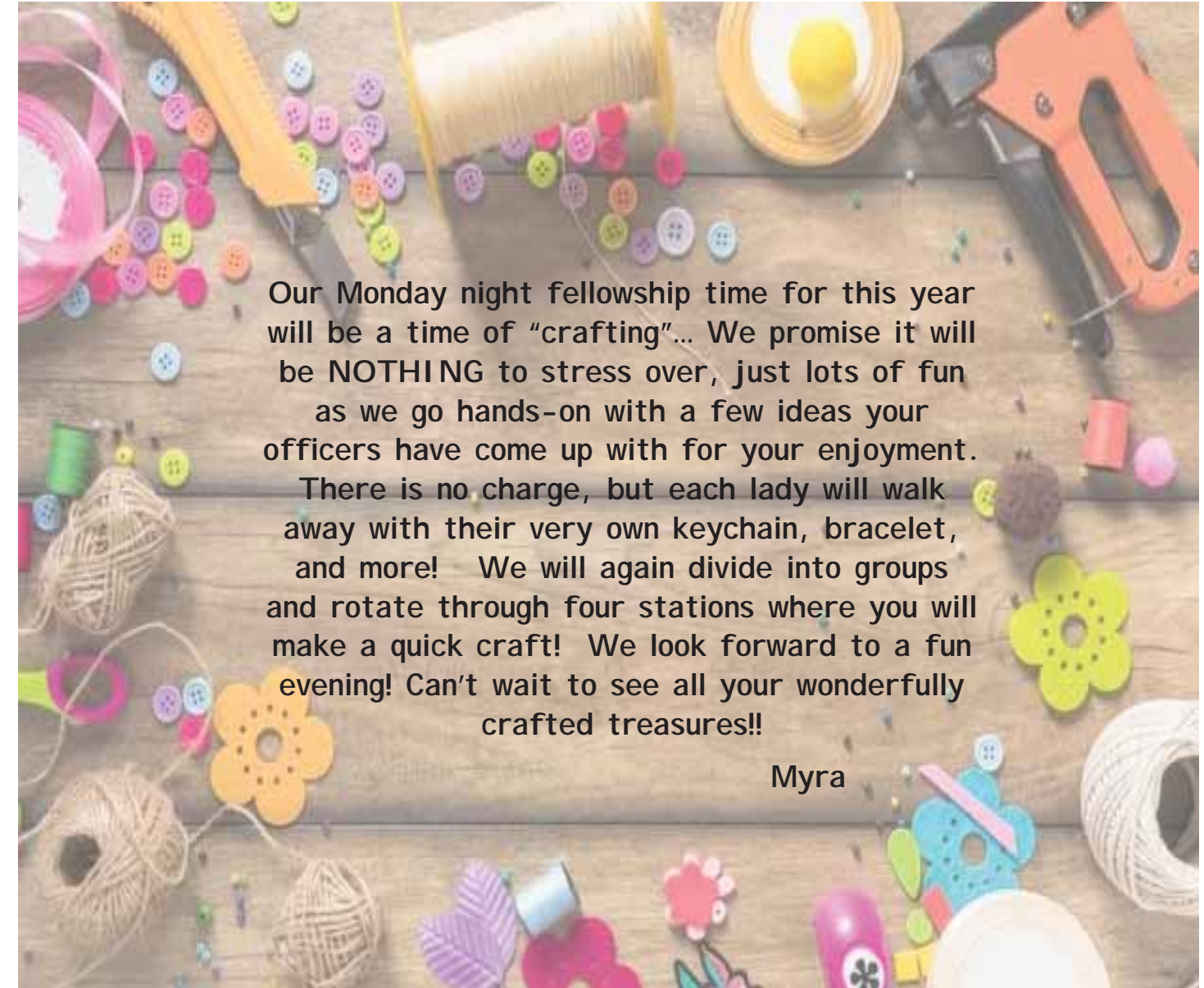
[www.DeborahRossMinistries.org](http://www.DeborahRossMinistries.org)



2019 NCBSA Conference  
November 4-6

NC Baptist Assembly @ Fort Caswell  
100 Caswell Beach Road  
Oak Island, NC 28465

Hebrews 6: 19-20a *“We have this hope as an anchor for the soul firm and secure. It enters the inner sanctuary behind the curtain, where our forerunner, Jesus, has entered on our behalf.”*



Our Monday night fellowship time for this year will be a time of “crafting”... We promise it will be NOTHING to stress over, just lots of fun as we go hands-on with a few ideas your officers have come up with for your enjoyment. There is no charge, but each lady will walk away with their very own keychain, bracelet, and more! We will again divide into groups and rotate through four stations where you will make a quick craft! We look forward to a fun evening! Can't wait to see all your wonderfully crafted treasures!!

Myra



### One-on-One Time with Davis Blount

Davis Blount, our Compensation + Benefits Services Rep (BSCNC), will be available for one-on-one consultations during Tuesday afternoon free time from 2pm – 4pm. This time is being made available for Davis to answer questions regarding **individual** finances, retirement, and / or insurance, so breakout sessions can focus more on the needs of the church and / or pastors & staff. These sessions will be 20 minutes each and appointments will be made on a first come first serve basis, so sign up now to reserve your spot. To do so, please email Rachel at [rachel.sanders@bbcjaxnc.com](mailto:rachel.sanders@bbcjaxnc.com).

## ROOM CHECK-IN REMINDERS:

Room check-in time will be  
at **4:00 pm**

With that in mind, our Conference Registration check-in will begin this year at 1:30 pm. We have made a few adjustments to our schedule to try to accommodate each of you for this later check-in time. We do appreciate that you will keep these changes in mind as you arrive for the great week that we will have together.

Thank you for your understanding and patience with these changes from the staff at Caswell.

Get your registrations in now! Looking forward to seeing you all in November.

Teresa



## DOOR PRIZES!!!

Door Prizes are so much fun to give, but let's be honest...they are SO much fun to get!! We all love to hear our name called! We are asking everyone to bring one or more gifts, if you are able.

Would you, Associational Administrative Assistants, be willing to contact your church's secretaries about the NCBSA Conference, and let them know just how important this training and bonding experience is to you? Encourage their pastors to let them be involved in our organization. Send them a copy of this newsletter, and ask them to send their secretary to this training and uplifting time. Also, church secretaries that already enjoy our time together, would you contact other churches in your Association and suggest they become involved?

# CHEESE!



There will be a designated time at our conference for all ladies to be photographed for a new directory. We certainly encourage EVERYONE to participate. When you return home from a great conference, it is a great help to be able to flip through and remember those that you met, and to put names with those ladies that you saw but did not meet. This is a free service that will be provided by Remember Church Directories.

**We are saving at seat for YOU at our annual dinner banquet on Tuesday night.**

**Dress is BUSINESS CASUAL**

**For your entertainment, a talent show will follow.**

# RESERVED

**Hope you will plan to attend!**



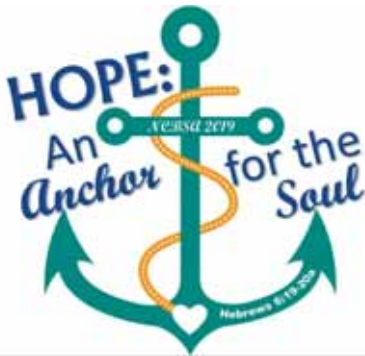
For the convenience and enjoyment of conference attendees, a coffee bar will be set up the foyer of the conference center and will be available at all times during our sessions at Caswell. If you have 'favorite flavors' of coffee or creamer, you are welcome to bring your own (or enough to share if you wish!) We'd like to ask all Associational Offices if possible to bring a box or two of **Keurig** coffees, creamers, hot chocolate, or teas. If you can help out in this way, just shoot us as e-mail to let us know what you plan to bring! Thanks in Advance!!

[ncbaptistsecretaries@gmail.com](mailto:ncbaptistsecretaries@gmail.com)



**Our Mission Emphasis for the 2019 Conference will be  
NC Baptist Men/Disaster Relief**

We are praying that no more devastation happens this year as we continue with relief work from former storms that have hit our state. We will keep everyone informed if we find out there is a specific need from a seasonal event that happens this summer, but we do plan to take an offering that will be sent directly to NC Baptist Men for their efforts to assist our friends along the coast of NC. Please be in prayer about how you can help financially by giving when we take this special offering.



**REGISTRATION**

**“Thank you!”**

... to everyone who has already registered for the conference! We look forward to seeing you in November. If you have not yet registered, there is still time. A \$50 deposit will hold your spot with final payment due by September 30. If you are unable to attend this year, please remember to still send in your annual membership dues of \$30. This helps cover administrative costs of the NCBSA.



**A special hello to all of our First Timers!**

We are so glad you will be joining us at Caswell this year and can't wait to see how the Lord is going to work in and through each of your lives. We all remember how excited and nervous we were when we were First Timers. To help channel that excitement and calm those nerves, you will be assigned a mentor who will help you get acquainted with the facility and be on hand to answer any questions you may have. There will be a brief orientation class for all First Timers on Monday afternoon at 2:00 pm. This class will give you a great overview of what to expect throughout the conference. We can't wait to see you there!

**We need several current members to prayerfully consider saying “yes” to being a mentor.**

Mentor Guidelines

- \* Call your first timer before the conference for encouragement
- \* Exchange cell phone numbers as well as email addresses.
- \* Let your mentee know the officers will give her a map and other important information at check-in.
- \* Plan and invite her to meet you at the First Timer's class before it starts to get acquainted
- \* Answer any questions she may have before, during, and after the conference. If you don't know the answer, find out and get back to her
- \* During the conference, be sure to check in with her to make sure all is well
- \* Introduce her to others



**NAME**

Please **CIRCLE** the sessions you plan to attend...(one per time slot)  
 Mail copy with you registration form to Rachel Sanders or send electronically to  
 rachel.samders@bbcjaxnc.com

**\*\*\* First Timer Orientation 2:00 pm – Led by Deborah Richardson \*\*\* TBD**

Breakout 1 Monday 4:30 – 5:20 pm	Breakout 2 Monday 6:45 – 7:35 pm	Breakout 3 Tuesday 10:00 – 10:50 am	Breakout 4 Tuesday 11:00 – 11:50 am	Breakout 5 Tuesday 1:00 – 1:50 pm
<b>Spiritual Enrichment</b>				
My Prayer Life For ALL My Life  <i>Rev. Robert Leonard</i>	5 Love Languages for Ministry Assistants  <i>Rev. Robert Leonard</i>	What Your Pastor Wishes You Knew  <i>Joel Stephens</i>	Hurting People Hurt People  <i>Joel Stephens</i>	Hidden Meanings of Chrismon Ornaments  <i>Martha Jolly</i>
Finding JOY & HOPE in all Seasons  <i>Phyllis Foy</i>	Finding JOY & HOPE In all Seasons  <i>Phyllis Foy</i>	Gospel Centered Grief  <i>Nathan Brooks</i>	Gospel Centered Grief  <i>Nathan Brooks</i>	Anchored: The HOPE of Heaven  <i>Nathan Brooks</i>
<b>Professional Development</b>				
APPS that actually help  <i>Rev. Josh Scruggs</i>	Biblical Conflict Resolution  <i>Rev. Josh Scruggs</i>	How to use CANVA.com  <i>Lai Salmonson</i>	TBD  <i>Kay Tatum</i>	TBD  <i>Kay Tatum</i>
Accounting 101  <i>Davis Blount</i>	Accounting 102  <i>Davis Blount</i>	Accounting 103  <i>Davis Blount</i>	Accounting 104  <i>Davis Blount</i>	Accounting 105  <i>Davis Blount</i>
“When NO is the Right answer!”  <i>Rev. Daniel Flynn</i>	“When NO is the Right answer!”  <i>Rev. Daniel Flynn</i>	Google Drive  <i>Russell Schwab</i>	Heart to Heart  <i>Phyllis Foy</i>	Reducing The Risk  <i>Joel Stephens</i>
<b>Personal Effectiveness</b>				
“Samaritan Ministries”  <i>Jan Marshburn</i>	Intro to ‘Bible Journaling’  <i>Jan Marshburn &amp; Annette Mobley</i>	Hands-on Self-Defense PART 1  <i>Sam &amp; Tina Albright</i>	Hands-on Self-Defense PART 2  <i>Sam &amp; Tina Albright</i>	Are You Healthy Enough to go on that Mission?  <i>Dr. Charles Rhodes</i>
OILS of the Bible  <i>Carly Murphy</i>	OILS of the Bible  <i>Carly Murphy</i>	Health Maintenance for Women  <i>Dr. Lara Pons</i>	Are You Healthy Enough to go on that Mission?  <i>Dr. Charles Rhodes</i>	Health Maintenance For Women  <i>Dr. Lara Pons</i>
<b>Bonus Time – Tuesday 2:00</b>				
“Shopping for a Cause”	“Scavenger Hunt”	DIRECTORY PHOTOS	YOGA 30-minute stretch  <i>Karoline Overby</i>	<b>Appts required</b> GuideStone <i>One on One Consult</i>  <i>Davis Blount</i>

# NCBSA 2019 BREAKOUT DESCRIPTIONS

## SPIRITUAL ENRICHMENT

### **Pastor Robert Leonard**

Associate Pastor, Glorieta Baptist Church, NCBAM

#### ***“My Prayer Life for All My Life”***

A Biblical look at prayer, examining what it is and what it is not. We will look at some of the models for praying in the Bible, look at some of the challenges to maintaining a consistent prayer life and set some goals for our personal prayer life. The Apostle Paul writes in 1 Thessalonians 5:17, "Pray without ceasing."

#### ***“The Five Love Languages for Ministry Assistants”***

We will use Dr. Gary Chapman's teaching on the Five Love Languages and examine how you, as a Ministry Assistant can apply it in your ministry and your relationship with the people you work with on staff and/or your congregations.

### **Dr. Joel Stephens**

Associate Pastor of Discipleship, Hopewell BC

#### ***“What Your Pastor Wishes You Knew”***

Have you ever wondered, “What is he thinking?” Well, here’s your chance to find out. Pastors are a different breed for sure; and why they do what they do is often misunderstood. Come hear an unfiltered, transparent explanation from a pastor of over twenty years that will help you see “behind the curtain.” Understanding each other can be the secret to a long-term, fruitful work relationship.

#### ***“Hurting People Hurt People”***

“Friendly fire” is one of the most hurtful and harmful things that can happen in a church; and it happens most often to the staff. You can’t prevent it. You can’t “fix” them either. But if you could understand them better, you might shield your heart against bitterness. “See to it ... no ‘root of bitterness springs up” (Hebrews 12:15).

**Martha Jolly** Retired, First Baptist Church, Taylorsville

#### ***“The Meaning of Chrismon Ornaments”***

You may be asking... “What is a Chrismon?” Well, Martha Jolly is prepared to share this information with you during a special breakout session. In addition, each person attending the class will be able to make your own Chrismon ornament using our scripture reference for this conference. In order to prepare for this class, we must know how many people will attend. The cost is \$2 per person for supplies. You will pay at the door but MUST pre-register. If you plan to attend this breakout session, make sure you sign up for it when you register. Only those registered will be able to attend.

**Phyllis Foy** MSC Church Renewal Consultant, BSCNC

#### ***“Having HOPE & JOY in all Seasons”***

Using scripture Philippians 4:10-12, we will discover that no matter the season in our life, we are to be content. Hard, yes! But a MUST for Christians.

### **Nathan Brooks**

Lead Pastor, Glorieta Baptist Church

#### ***“Gospel Centered Grief”***

Either suddenly or over time, everyone experiences it. In a world where “the wages of sin is death”, grief is a given. How do we navigate grief, either unexpected or ongoing, through the lens of the gospel?

#### ***“Anchored: The Hope of Heaven”***

Are you discouraged in your walk with Christ and His church? Join us as we dive into Hebrews 6:19-20, the theme verse for this year’s conference. We will learn what it means to have the hope of Heaven as an anchor for the soul.

## PROFESSIONAL DEVELOPMENT

### **Josh Scruggs**

Student Pastor, Bethlehem Baptist Church

#### ***“Apps that Actually Help”***

With millions of apps available for download, sifting through them all to find the truly useful ones can be tricky. We'll look at several different apps that are beneficial to churches, as well as some warning signs and apps to stay away from.

#### ***“Biblical Conflict Resolution”***

With approximately 7.7 BILLION people on the planet, there is a pretty good chance you may not get along with everyone. Meet with us as we delve into God's Word to examine what the Master has to say about solving our disagreements.

### **Lai Salmonson**

Webmaster, Information Technology & Services, NCBSC

#### ***“How to use Canva.com to Create Website Graphics, Newsletters & Bulletins”***

Get a free non-profit Canva.com account. Learn how to create graphics for your website, use templates to create a newsletter or bulletin that you can save as a PDF.

### **Kay Tatum**

TBD

### **Davis Blount**

Senior Consultant, Compensation & Benefit Services, NCBSC

#### ***“Accounting 101”***

Time to get back to the basics of financial accounting. This session will discuss the various accounting statements utilized by churches, methods of accounting and reporting the results of business of the church, general roles and responsibilities accounting/finance staff, and a quick overview of various Policies & Procedures.

### ***“Accounting 102”***

Continuing the discussion of Policies & Procedures in church financial matters, and reviewing some key Policies & Procedures that are standard practices, and an opportunity to glean information from other attendees in what Policies & Procedures their church implements.

### ***“Accounting 103”***

Charitable contributions are the life blood of the church, but does everyone know how to accept and account for them? This session we will review the definitions of charitable and how to account, report, and when to accept contributions. Many examples will be discussed based on the many questions I have received during the year.

### ***“Accounting 104”***

Compensation and benefits – does your church still pay its staff with “package?” This session will discuss the flaws of the “package”, how to properly report to the taxing authorities and to the staff, review various benefits that are available to the churches and their staff, etc.

### ***“Accounting 105”***

Final discussion will be a continuation of last year’s session on how to prepare a budget for your church, and to review and update the concept of a ministry-based budget. In addition, this session will be the standard Q & A from those in attendance.

**Daniel Flynn** Senior Pastor, Bethlehem BC

### ***“When NO is the right answer!”***

Saying "NO" can be your greatest gift to ministry. Many have heard things like "you are missing opportunities" if you say no. Or maybe you fear disappointing others by saying no. Actually, many times saying no is the greatest thing you can do, and it may be the healthiest thing you can do for yourself and for the health of the ministry you serve.

**Russell Schwab**

Systems Administrator, IT & Services, NCBS

### ***“Google DRIVE”***

How to maximize Google Drive in your work environment and enable others to collaborate with you. Learn how to work smarter with Google Drive and create, organize, share and collaborate files with others. You will also learn how to upload, convert, and print files.

**Phyllis Foy** MSC Church Renewal Consultant, BSCNC

### ***“Heart to Heart”***

**A Time of Silence.** How long has it been since you have been quiet before the Lord? After a very short devotion and prayer, you will have the freedom to embrace this time as you feel the Holy Spirit leading you. Quiet music will be playing, but please, NO CELLPHONES or talking. You will be free to get up and walk around, journal, read scripture, or pray. Bring your BIBLE; A few prompts will be provided to guide you in scripture study.

**Dr. Joel Stephens**

Associate Pastor of Discipleship, Hopewell BC

### ***“Reducing the Risk”***

The Church is (rightfully) under the microscope right now due to our failures to protect our children from predators. And in a world that has become engulfed in lawsuits, the Church needs to know how to protect Herself from false accusations of misconduct. Come get a comprehensive, industry-approved plan to help make yours a Safe Church.

## **PERSONAL EFFECTIVENESS**

**Jan Marshburn & Annette Mobley**

Members, Bethlehem BC

### ***“Bible Journaling”***

Bible Journaling: A way to worship; to creatively interact with and respond to scripture through words and art. During our time together we will see how Bible Journaling can enrich your relationship with our Heavenly Father. As we spend time in our Bibles and deepen our understanding of scripture through engaging creativity with God’s Word, we cannot help but grow in our love for our Creator, Redeemer and King. Some supplies will be provided, but feel free to bring your own if you would like.

**Jan Marshburn** Member, Bethlehem BC

### ***“SAMARITAN Ministries”***

Bear one another’s burdens, and so fulfill the law of Christ. **Galatians 6:2** Health Insurance.... It is hard to get and it is an ever-increasing expense. Did you know there is a Biblical alternative? It’s called Samaritan Ministries. Health care sharing with Samaritan Ministries connects the Body of Christ throughout the nation to help each other with their health care costs. Using a direct health care sharing model, members have experienced a Biblical and affordable option for their health care needs since 1994. Regardless of where they reside, members join together to help each other through prayer, encouragement, and financial support for medical needs. This direct connection between members is one of the many joys of being a part of Samaritan Ministries. Come learn more!

**Sam & Tina Albright**

Instructors, White Tiger Self Defense Academy

### ***“Hands-on Self-Defense”***

In today’s world it is more important than ever to defend yourself against predators. During our time together we will look at a variety of basic self defense techniques, especially against choke attacks. In part 1, we will focus on using those techniques while standing and in part 2, we will see how to use those same techniques on the ground.



**Carly Murphy** Wellness Advocate, YoungLiving  
*"Oils of the Bible"*

"In the beginning was the Word, and the Word was with God, and the Word was God." When God created the plants by His speaking voice, He imbued them with His Word and His intelligence. The Twelve Oils of Ancient Scripture Kit contains the twelve most significant oils found in the Bible. I want to share with you some of the intriguing histories of these oils as well as give you some ways in which you can incorporate them into your daily life.

**Dr. Lara Pons** MD, FAAFP  
*"Health Maintenance for Women: What, When and Why???"*  
Lara Pons, MD, FAAFP has been a member of Glorieta Baptist Church for the past 15 years. She is a family doctor in Concord, NC. She will be exploring the types of laboratory and diagnostic tests women need for health maintenance and how often we need them. She is happy to answer medical questions and, along with Nancy Rhodes, MT (ASCP) will be doing random glucose checks and explaining their significance. She enjoys medical mission work and working with all age groups *"from the womb to the tomb"*. She knows Jesus is the Great Physician and she wants to be His hands and feet. Do you have a nagging medical question? Come ask Dr. Pons!!!

**Charles W. Rhodes, MD, FAAFP, CTM**  
*"Are You Healthy Enough to Go on That Mission?"*  
Charlie and Nancy Rhodes have been leading medical mission groups to the Dominican Republic for the past 17 years. Dr. Rhodes has practiced travel medicine for over 30 years and specializes in getting missionaries ready to do God's internationally. He will discuss recommendations for vaccines, medications, and general travel tips so that you and your group can stay healthy while doing the Lord's work overseas. He will also share information on the new hospital he is helping build in San Juan de la Maguana. There will be plenty of time for questions and answers, so if you have specific questions about your own plans, please bring them.

**Bonus Time—Tuesday: 2:00-4:00**

**Scavenger Hunt**— *Clues will be provided for items in and around Fort Caswell and it's buildings. Take a pic of your answer and get back first to win the PRIZE!!*

**Yoga (30 min)** — *A favorite from last year returns! Spend a short time with Karoline calming the mind and strengthening the body.*

**Shopping for a Cause**— *Although Lifeway cannot be with us, we will have plenty of other items available from Lauren Franks and Teresa Almond. A portion of the proceeds will go toward our mission offering.*

**Guidestone Appointments** — *with David Blount*

**Directory Photos** — *Don't forget to stop by and have your picture taken for the directory! This is your only chance for photos!*

**2019 Executive Committee**



Karoline Overby  
President  
karolineoverby62@gmail.com



Teresa Almond  
First Vice-President  
tha\_gba@hotmail.com



Myra Phillips  
Second Vice President  
ashebaptist@gmail.com



Rachel Sanders  
Secretary/Treasurer  
rachel.sanders@bbcjaxnc.com



## 2019 NCBSA Conference November 4-6 at Caswell

Name: \_\_\_\_\_

Place of Employment  
\_\_\_\_\_  
\_\_\_\_\_

Mailing Address (work):  
\_\_\_\_\_  
\_\_\_\_\_

City, Zip \_\_\_\_\_

Work Phone: \_\_\_\_\_

Position: \_\_\_\_\_

E-Mail Address: (Required):  
\_\_\_\_\_  
\_\_\_\_\_

Association: \_\_\_\_\_

Room mate(s):  
\_\_\_\_\_  
\_\_\_\_\_

NEED Private Room (Enclose additional \$85): \_\_\_\_\_

Physical Needs: \_\_\_\_\_

Food Allergies:  
\_\_\_\_\_  
\_\_\_\_\_

Is this your first time attending a NCBSA  
Conference? \_\_\_\_\_

Would you serve as a mentor to a First Timer?  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL COST: \$225.00** (includes membership and conference fee, room at conference center, and meals).

**PRIVATE ROOM - additional \$85** (If you do not have a roommate in mind and do not want a private room, a roommate can be assigned to you.)

**COMMUTERS: \$160.00** (includes membership and conference fee, Monday dinner, Tuesday breakfast, lunch and dinner, Wednesday breakfast and lunch).

**We encourage you to register early!**

A \$50.00 deposit, along with the completed registration form, reserves your spot.

**Amount enclosed:** \_\_\_\_\_

**Installments are acceptable.**

**Final payment due September 30.**

**Make checks payable to NCBSA.**

**Mail to:**

**Rachel Sanders**

**c/o Bethlehem Baptist Church**

**100 Half Moon Church Rd.**

**Jacksonville, NC 28546**

Refunds for Cancellations

(excludes \$30 membership fee)

**Before July 31: 100% refund**

**August 1–September 30: 60% refund**

**After September 30: No refunds**



This is being delivered via email to reduce our budget cost. It is also available on our website, [www.ncbaptistsecretaries.net](http://www.ncbaptistsecretaries.net). If you know anyone else who would like to receive our newsletter, please forward this to them. Also, contact Myra Phillips at [ncbaptistsecretaries@gmail.com](mailto:ncbaptistsecretaries@gmail.com) with their name and email and she will get them added to our mailings. Many Thanks!



[NCBaptistSecretaries@gmail.com](mailto:NCBaptistSecretaries@gmail.com)