

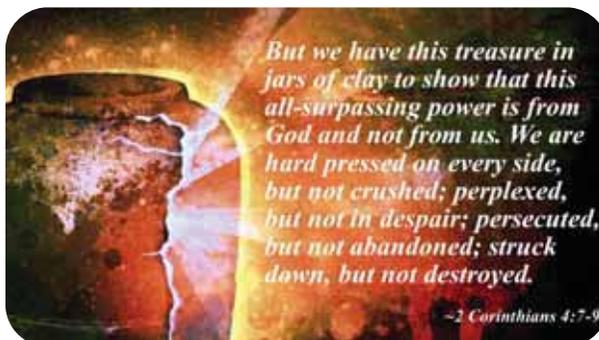


# Carolina Connection

A quarterly publication connecting Baptist Secretaries across North Carolina

FALL 2018 Volume 35, Issue 4

Edited by Alicia Ashley



Meet our keynote speaker and worship leader, Dawn Smith Jordan ...



The marvelous thing about God is that the deeper the tragedy, the greater the grace. Dawn Smith Jordan is no stranger to both. On May 31, 1985, Dawn's younger sister, Shari, was kidnapped and murdered just two days before her high school graduation. Shari's murderer allowed her to write a letter of farewell to her family, saying: "Please don't let this ruin your lives. Just keep living one day at a time for Jesus. Remember, everything works out for the good to those that love the Lord. Some good will come of this." Never could Dawn or her family have realized how even God could do just that.

With the hope only found in Jesus Christ, Dawn went on to become Miss South Carolina 1986 and 2nd runner-up to Miss America. The Billy Graham Crusade came to South Carolina that same year, and millions were touched by Dawn's testimony and her singing of "Amazing Grace." God was weaving all of these circumstances together to form a full-time ministry that would reach thousands throughout the U.S. and Canada.

In 1986, Dawn received a Bachelor of Music degree in Vocal Performance from Columbia College in Columbia, SC. Today, Dawn ministers in up to 75 concerts/events annually. The heartbeat of her music and message is the sufficiency of God's grace, even to the point of forgiving the man who killed her sister.

As a vocalist/worship leader at women's ministry events, Dawn has shared the platform with many of today's leading speakers, including Beth Moore, Becky Tirabassi, Kay Arther, Marge Caldwell, Jeannette Clift George, Dorrie Van Stone, Ann Graham Lotz, and Patsy Clairmont.



Dawn is the mother of two children – Hannah, a senior Veterinary Science/Equine Business major at Clemson University, and Ross, a freshman Bachelor of Arts major at Midlands Technical College. They make their home in Columbia, SC. As an empty-nester, she enjoys life at home with her beloved dog Cookie, her kitten Zoey, eating as much sushi as she can, and then working it off in her Zumba class twice a week. She loves the beach, to laugh, read, and write. Through her brand new blog, *Amazing Grace Notes*, she seeks to share the word of hope to the hopeless, encouragement to the weary, and an eternal perspective in it all. She considers it a great privilege to share her music and ministry out of the story God is weaving into her life.

As Dawn ministers, whether it be in a ladies' night out event, a women's retreat, or a church worship service or concert, she intertwines a combination of music, testimony, humor, transparency, and most importantly, the Truth found in God's Word. Dawn's life verse and commitment are found in Proverbs 3:5-6, "Trust in the Lord with all your heart; and lean not on your own understanding, in all your ways acknowledge Him, and He will direct your paths."



### One-on-One Time with Davis Blount

Do you have questions regarding your **individual** finances, retirements, and/or insurance? If so, please sign up to meet with Davis Blount. This time is being made available so the breakout session leaders can focus more on the needs of the church and/or pastors & staff. Davis will be available for one-on-one consultations during Tuesday afternoon free time from 2:00-4:00 pm. These sessions will be 20 minutes each and appointments will be made on a first come, first served basis, so sign up now to reserve your spot. To do so, please email Rachel at [rachel.sanders@bbcjaxnc.com](mailto:rachel.sanders@bbcjaxnc.com).

Whether you are just finding out about NCBSA or you've known about us and are just now attending our annual conference, we are especially glad to have you join us for the first time! We can't wait to see how the Lord is going to work in and through each of your lives during our time at Caraway. We all remember how excited we were when we were First Timers. To help channel that excitement and calm those nerves, you will be assigned a mentor who will help you get acquainted with the facility and be on hand to answer any questions you may have. You can expect to hear from your Mentor by the end of September. Remember, there will be a brief orientation class for all First Timers on Monday afternoon at 2:00 pm. This class will give you a great overview of what to expect throughout the conference. We can't wait to see you there!



It's countdown time!! November will be here before we know it. If you have already

registered for our upcoming conference, **THANK YOU!** If you haven't ... what are you waiting for? This is not another one of those "work conferences" where you are bored and walk away feeling like you have wasted your time and money. This is guaranteed to be a time of spiritual, professional, and personal renewal! If you have not yet registered, there is still time. A \$50 deposit will hold you spot with final payment due by September 30. If you are unable to attend this year, please remember to send in your Membership Dues of \$30. This helps cover the administrative costs of our organization.



**THANK YOU** to all those who have volunteered to be Mentors this year! We still need a couple more ladies to step forward to help with this. You will be contacted within the next couple of weeks (if you haven't already) with information about your First Timer. Again, thank you!

### Mentor Guidelines

- Call your First Timer before the conference to introduce yourself and give encouragement.
- Exchange cell phone numbers, as well as email addresses
- Let your mentee know the officers will give her a map and other important information at check-in.
- Plan and invite her to meet you at the First Timer's class before it starts to get acquainted
- Answer any questions she may have before, during, and after the conference. If you don't know the answer, find out and get back to her.
- During the conference, be sure to check in with her to make sure all is well.
- Introduce her to others

### The NCBSA Logo

NCBSA is the key to personal growth, education, motivation, professionalism, and ministry. Our logo was designed specifically for NCBSA and is symbolic of our organization opening many doors. It is in the shape of a cross, which ties in with the ministry of the group. The shape of the key is rounded, therefore, focuses on the feminine aspect of the group, and resembles the dogwood petal. The logo is simple and straight forward, which gives it a more professional look. Also integrated into the key is the "S" shape symbolic of "secretaries." We are forever grateful to the dreams and visions of Betty Walker who recognized the calling of the ministry assistant.



Door Prizes are so much fun to give and receive. We all love to hear our name called! We encourage everyone to bring one or more gifts, if you are able.

### Sales Items

We have several items left over from years past that we will sell again this year. It isn't too early to begin your Christmas shopping. There are also more of the "key" pins that symbolize the NCBSA.

A table will be up and these items will be made available on a first come-first serve basis, so plan to shop early.



Enjoy some time browsing the LifeWay store at Caraway during this year's conference. They will be open for business beginning at 11:00 am Monday morning and closing Tuesday night at 6:00 pm.



## **A Profile of Redemption**

Allen had it all – a job, a house and family that loved him. He threw it all away experimenting with drugs. Getting high was more important than work or family. One evening, a deputy arrived at his door with a warrant for his arrest. The chemical high was over and the consequences had only just started. Allen was convicted of drug possession and served a three-year term in prison. During his incarceration, he missed his children and providing support for his family. Alone, his wife went through cancer, attended PTA meetings and his son's football games. Allen missed the birth of their grandchildren.

Forsyth Jail & Prison Ministries helped Allen make a smooth transition back into his family. Today, he works as an electrician and pastors a small church.

FJPM uses Christ's love and forgiveness to transform lives and break the cycle of crime and punishment. They do not receive any financial support from county, state, or federal governments, and are supported by churches, individuals, businesses, and private grants. Please give generously to this year's mission emphasis.

Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Please Circle The Sessions You Plan To Attend - (One per time slot)  
 Mail copy with registration form to Rachel Sanders, 100 Half Moon Church Rd., Jacksonville, NC 28546  
 Or send electronically to [rachel.sanders@bbcjaxnc.com](mailto:rachel.sanders@bbcjaxnc.com)

\*\*\* First Timer Orientation: Monday at 2:00 pm\*\*\*

Breakout 1 Monday 4:30 – 5:20 pm	Breakout 2 Monday 6:45 – 7:35 pm	Breakout 3 Tuesday 10:00 – 10:50 am	Breakout 4 Tuesday 11:00 – 11:50 am	Breakout 5 Tuesday 1:00 – 1:50 pm
<b>Spiritual Enrichment</b>				
<i>Anxious for Nothing</i> Patsy Mills	<i>Anxious for Nothing</i> Patsy Mills	<i>The Fiery Furnace of Faith</i> Rodney Stillwell	<i>The Fiery Furnace of Faith</i> Rodney Stillwell	<i>Clay Jars in a Stainless Steel World</i> Joel Stephens
<i>Where Does Your Power Source Come From?</i> Karen Scoggins	<i>Where Does Your Power Source Come From?</i> Karen Scoggins	<i>Focus on the Treasure, Not the Clay</i> Karen Scoggins	<i>Focus on the Treasure, Not the Clay</i> Karen Scoggins	<i>How to Help Those in a Dark Place</i> Karen Scoggins
<b>Professional Development</b>				
<i>QuickBooks for Non-Profits</i> Marlene Houk	<i>Accounting Process for QuickBooks</i> Marlene Houk	<i>Intermediate Publisher</i> Kay Tatum	<i>Advanced Publisher</i> Kay Tatum	<i>Intermediate Excel</i> Kat Tatum
<i>Ministerial Taxes and Compensation</i> Davis Blount	<i>Church Contributions &amp; Designated Gifts</i> Davis Blount	<i>Financial Audit Ready</i> Davis Blount	<i>Church Finance Q &amp; A</i> Davis Blount	<i>Church Budgets</i> Davis Blount
<i>A Ministry with Drive, Desire, and Delight (For Assoc. Assts.)</i> Nancy Evans	<i>Ministry Assistants Forum</i> Angela Cockerham	<i>What Your Pastor Wishes You Knew</i> Joel Stephens	<i>What Your Pastor Wishes You Knew</i> Joel Stephens	<i>Shame vs. Humility</i> Jeanette Weyandt
<b>Personal Effectiveness</b>				
<i>Office Ergonomics</i> Dr. Brad Bushong	<i>Office Ergonomics</i> Dr. Brad Bushong	<i>Graphics Design Principles for Websites &amp; Bulletins</i> Lai Salmonson	<i>What Are You Grieving?</i> Jeanette Weyandt	<i>Personal Safety &amp; Self-Defense</i> Surry County Officer Gerald Daniel
	<i>More than a Mission Trip</i> Lauren Franks	<i>Getting the Most Out of Google Chrome</i> Russell Schwab	<i>Nutrition to Thrive! Not Just Survive</i> Tonya Cone	<i>Take a Stand Against Cancer</i> Tonya Cone
<b>Bonus Time – Tuesday – 2:00 – 4:00 p.m.</b>				
<i>Pottery Painting (Self-guided)</i>	2:15 pm - Yoga Relief from Desk & Computer Work Karoline Overby	Lifeway Christian Store	<i>Guidestone One-on-One Consult</i> Davis Blount (by appointment only)	

# Preview of Breakout Sessions

After reviewing the following listings, indicate the sessions you want to attend by completing the Breakout Schedule found on page 4 and mail it to Rachel Sanders or email her at [rachel.sanders@bbcjaxnc.com](mailto:rachel.sanders@bbcjaxnc.com).

## SPIRITUAL ENRICHMENT

### **Rodney Stillwell, Forsyth Jail and Prison Ministry** *“The Fiery Furnace of Faith”*

Throughout the Bible, the image of fire is a sign of the presence of God—the bush burns before Moses, a furnace engulfs three Hebrew men, and at Pentecost, the believers spoke with tongues of fire. It seems that we often have to go through the fire to reach Jesus. Like the clay, we always greet fire with fear—and rightly so. But if we skip the firing, we can't become vessels that serve. It may be the fire of destruction but, as our pain yields to His promise, it becomes the fire of transformation.

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### **Joel Stephens, BSCNC, First Vice President** *Clay Jars in a Stainless Steel World*

“Compressed, but not crushed.” How does that work? It doesn't, apart from supernatural strength. Your personal time with the Lord is the most essential part of your day. It's the only way to withstand the pressure without being crushed. Come learn a method to enhance your personal time with God by praying through the Scripture.

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### **Karen Scoggins, Speaker & Pastor's Wife, First Baptist Church of Hendersonville**

#### *Where Does Your Power Source Come From?*

We have three options on how we can live our lives. Come discover what they are, and how you can live victoriously.

#### *Focus on the Treasure, Not the Clay*

Are you dissatisfied by what you have or don't have, what you look like, or what season you are in? Come join us as we discover how to focus on the treasure within us.

#### *How to Help Those in a Dark Place*

We live in a hurting world. Come study a biblical example that teaches us how to help others in their dark hour.

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### **Patsy Mills, Retired, Rehoboth Baptist Church** *Anxious for Nothing*

“Can you imagine a life when you are anxious for nothing? God can. And with His help you can experience it.” This quote is the last paragraph in Max Lucado's new book *Anxious for Nothing*. Along with Max's book and verses found in the scripture passage Philippians 4:4-1, we will find that anxiety comes with life but it doesn't have to dominate our life. In these sessions we will see how God can help us overcome our fears and experience His peace.

## PROFESSIONAL DEVELOPMENT

### **Marlene Houk**

#### *QuickBooks for Non-Profits*

QuickBooks (by Intuit) is one of the top national software programs for small business. Churches and associations fit well

into this category, and QuickBooks can fulfill the requirements that you need for financial statements and decision-making. This class will cover a few of the specific needs of churches and associations and the methods that QuickBooks uses. We will briefly cover Restricted Funds, Classes vs. Sub-accounts or Methods for entering segments of income (churches, fundraisers, love offerings, etc.), Tips & Hints and answering your questions.

#### *Accounting Process for QuickBooks*

Are you confused by the bank's debits and credits on your personal accounts and how you use debits and credits in your financial entries at church? Do you just want to know the “big picture” of accounting and how you can accurately and with confidence record the many different types of transactions, knowing what is going on “behind the scenes?” Does it frustrate you when you need to correct a mistake but don't know if you're right?

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### **Kay Tatum, Performance Dimensions, Inc.**

#### *Intermediate Publisher*

#### *Advanced Publisher*

#### *Intermediate Excel*

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### **Davis Blount (BSCNC, Compensation & Benefit Services)**

#### *Ministerial Taxes and Compensation*

#### *Church Contributions and Designated Gifts*

#### *Financial Audit Ready*

#### *Church Finance Q & A*

#### *Church Budgets*

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### **Nancy Evans, Administrative Assistant, Sandy Creek Baptist Association**

#### *A Ministry with Drive ... Desire ... Delight* *For Associational Secretaries*

What is your drive, or what is your purpose behind what makes you stay the course? What do you desire in your ministry, or what are you passionate about? What gives your heart delight, or do you get pleasure in the ministry you have in your association office? If not, what can you do to change that?

The associational office ministers to churches, staff, and individuals from different areas of ministry. You will have opportunity to ask questions and look at ways to tackle difficult tasks, including the yearly Annuals/Minute Books, how to get your churches to send in their church profiles, how to get a secretary group started, etc. Bring a copy of your annual or minutes book with you to the conference. Do you have wisdom that will help other association ministry assistants? Come join our forum as we share ideas.

We are not perfect, we all make mistakes. Our Jars of Clay have cracks. What we leak out of those cracks should be our love and ministry to others. To God be the Glory. Let your light shine for Him. Email me at [sandycreekasn@windstream.net](mailto:sandycreekasn@windstream.net) with your

questions or topic of interest so I can pray and seek out wisdom to answer them in a Godly manner.

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**Angela Cockerham, Pleasant Hill Baptist Church**  
*Ministry Assistant Forum*

During this session, we will have an opportunity to discuss our challenges and successes as Ministry Assistants. God places others in our lives so that we can learn and grow through the lessons they teach us. New Ministry Assistants, come and soak up the wisdom of those who have been where you are. Experienced Ministry Assistants, come and share your struggles and triumphs.

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**Joel Stephens, BSCNC, First Vice President**  
*What Your Pastor Wishes You Knew*

Ever wish you knew what he was thinking? This breakout session can't give you exactly that, but perhaps it can help with a shared perspective. Understanding where he's coming from can really help. Come join an honest conversation with a pastor who gets it. And let's share some perspective together.

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**Jeanette Weyandt, Licensed Professional Counselor, MAEd, NNC, LPC**  
**Private Practice, Wings of Change of Forsyth**  
*Shame vs. Humility*

Is there a connection between experiencing shame and having the character trait of humility? Does shame come as a result of our sin? Not always! We will explore some of the causes of shame and how to deal with it in our lives, particularly in the area of our relationships. You will learn to identify a pattern in the ways you cope with the pain of shame and other negative feelings. Then we will look at a way to replace the pain cycle with healthy coping strategies of peace which lead to a place of humility.

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**PERSONAL EFFECTIVENESS**

**Dr. Brad Bushong, Elkin Family Chiropractic**  
*Office Ergonomics*

In this class, we will go over what it means to have an ergonomic office and why this is important. Sitting at a desk all day can be detrimental to spinal health, and poor spinal health can lead to other adverse health issues. Come and learn how to work in the best way for your spine. We will also go over some basic stretches and exercises to relieve tension and muscle stress.

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**Lai Salmonson, BSCNC, Webmaster & IT Services**  
*Graphics Design Principles for Websites and Bulletins*

You will learn the six principles of graphic design that will help you make professional website graphics, bulletins, and flyers. You will get real examples using Pixlr.com and Canva.com.

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**Russell Schwab, BSCNC, Information Technology and Service Systems Administrator**  
*How to Get the Most Out of Google Chrome*

Google Chrome has become the most used browser and app suite available to business. So how can you leverage those features in your workplace? I will show you how to share documents and folders, and how to collaborate with others in a shared document using Google G Suite Apps.

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**Jeanette Weyandt, Licensed Professional Counselor, MAEd, NNC, LPC**

**Private Practice, Wings of Change of Forsyth**  
*What Are You Grieving?*

Grief comes in many sizes and many situations that we may not actually recognize as grief. It is suffering the loss of someone or something that we hold dear and that helps form our identity. When we lost that person, relationship, or thing, one of the struggles we face is to decide who we will be without that which was lost. In this presentation we will look at some of the difficulties in the work of grieving. Grief is one of the most severe challenges of a believer's faith, yet rich in opportunities to learn more about ourselves and God.

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**Tonya Cone, BS, NTP**

*Nutrition to Thrive, Not Just Survive!*

Do you ever wish you had more energy for the people and activities that are important to you? Attend the "Nutrition to Thrive, Not Just Survive!" class to learn how to use real food for sustained energy, as well as how to effectively deal with nutrient depleters such as excess sugar and stress, for a more vibrant you!

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*Take a Stand Against Cancer!*

Would you like to take the offensive position against cancer? Attend the "Take a Stand Against Cancer!" class to better understand what cancer is, how and why it develops, and simple, proactive steps to listen to, and work with your body in order to take a stand for yourself and those you love.

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**Gerald Daniel, Surry County Police Officer**

*Personal Safety and Self Defense*

Security is an ever-increasing challenge within our church offices. This breakout session will address these specific issues:

- Site survey: how to make yourself aware of your church/office needs to improve safety
- Safety Zones: knowing where and how to access a secure location inside the church/office
- Secure Surroundings: organizing your office and furniture to maximize your safe zone
- Shelter for One: how to know that you can defend yourself and create distance
- Secluded Spot: to know where to go in case of a situation

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**Lauren Franks, Project 43:19**

*More than a Mission Trip*

In the summer of 2017, Lauren Franks traveled on a life-changing mission trip to Tanzania in eastern Africa with Charity Baptist Church (Kannapolis, NC). That one trip was the start of what is now a non-profit ministry and shop that operates in Mooresville, NC. Project 43:19 and the New Things shop partners with mission-minded, Christian-based artisan groups in developing countries around the world to sell their goods in the US, generate awareness about their ministries, and pour its profits back into them. Come learn how a simple trip turned into a full-scale ministry, they "why" behind it, stories of the people whose lives are being impacted by it, and how you can be a part of it all!

You're invited to  
NCBSA Movie Night!

After Tuesday's banquet, get comfy and head  
to Kappa Alpha for an 8:15 showing of



*A Big THANK YOU to our  
Nominating Committee!!*

Barbara Conger

Janette Harris

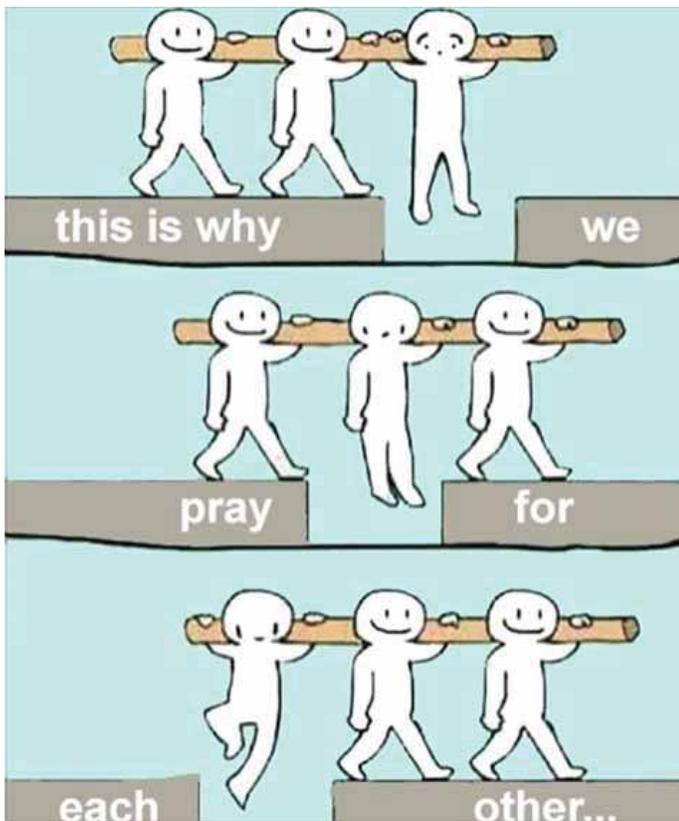
Loretta Warren

You ladies have worked so hard to  
have officers in place for next year  
and we appreciate your effort.



There are still several  
of our ladies that we  
don't have photos of  
yet. We want you to  
be included in our  
photo directory! If you were pictured last  
year, we will use the same photo this year,  
unless you send a different one. Photos can  
be sent to [ncbaptistsecretaries@gmail.com](mailto:ncbaptistsecretaries@gmail.com).  
If you would prefer to mail your photo, you  
can send it to:

Attn: Alicia Ashley  
593 Pleasant Hill Dr.  
Elkin, NC 28621



Everyone who was impacted by Hurricane Florence is in our prayers. Please let us know if there is any way we can pray more specifically for you and your situation.



### Back by Popular Demand!

Everyone enjoyed our time of fellowship and games so much last year that we've decided to do it again!

The format will be the same as last year (with different games). Everyone will be divided into groups and rotate through the games/activities that we have planned.

We encourage everyone to participate in this "getting to know each other" time on Monday evening.

### "Jars of Clay" | November 12-14, 2018

#### Conference Schedule

#### Monday, November 12

- 12:00 pm Registration Begins
- 2:00 pm First Timers Orientation
- 2:45 pm General Session One
- 4:30 pm Breakout Session I
- 5:30 pm Dinner
- 6:45 pm Breakout Session II
- 7:45 pm Fellowship Hour

#### Tuesday, November 13

- 7:30 am Breakfast
- 8:30 am General Session Two
- 10:00 am Breakout Session III
- 11:00 am Breakout Session IV
- 12:00 pm Lunch
- 1:00 pm Breakout Session V
- 2:00 pm Free Time
- 5:30 pm Banquet (dress in Sunday best)
- 8:15 pm Movie Night

#### Wednesday, November 15

- 7:30 am Breakfast
- 9:00 am Business Session
- 10:00 am Checkout
- 10:30 am General Session Three
- 12:00 pm Lunch

## 2018 NCBSA Conference November 12-14 at Carawau

Name: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Mailing Address (work): \_\_\_\_\_

City, Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Position: \_\_\_\_\_

E-Mail Address: (Required): \_\_\_\_\_

Association: \_\_\_\_\_

Room mate(s): \_\_\_\_\_

NEED Private Room (Enclose additional \$85): \_\_\_\_\_

Physical Needs: \_\_\_\_\_

Food Allergies: \_\_\_\_\_

Is this your first time attending a NCBSA Conference? \_\_\_\_\_

Would you serve as a mentor to a First Timer? \_\_\_\_\_

**TOTAL COST: \$225.00** (includes membership and conference fee, room at conference center, and meals).

**PRIVATE ROOM - additional \$85** (If you do not have a roommate in mind and do not want a private room, a roommate can be assigned to you.)

**COMMUTERS: \$160.00** (includes membership and conference fee, Monday dinner, Tuesday breakfast, lunch and dinner, Wednesday breakfast and lunch).

**We encourage you to register early!**

A \$50.00 deposit, along with the completed registration form, reserves your spot.

Amount enclosed: \_\_\_\_\_

**Installments are acceptable.**

**Final payment due September 30.**

**Make checks payable to NCBSA.**

**Mail to:**

**Rachel Sanders**

**c/o Bethlehem Baptist Church**

**100 Half Moon Church Rd.**

**Jacksonville, NC 28546**

**Refunds for Cancellations**

*(excludes \$30 membership fee)*

**Before July 31: 100% refund**

**August 1–September 30: 60% refund**

**After September 30: No refunds**



This is being delivered via email to reduce our budget cost. It is also available on our website, [www.ncbaptistsecretaries.net](http://www.ncbaptistsecretaries.net). If you know anyone else who would like to receive our newsletter, please forward this to them. Also, contact Alicia Ashley at [ncbaptistsecretaries@gmail.com](mailto:ncbaptistsecretaries@gmail.com) with their name and email and she will get them added to our mailings. Many Thanks!

### ***2018 Executive Committee***



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