# Regis Name: Place of Employment: Mailing Address (work): City: Work Phone: E-Mail Address: (Required): Position: Association: Roommate(s): NEED Private Room (Enclose additional \$60): Special Needs: Membership Only: \$25: This is my first time attending a NCBSA Conference:

stration Form	TOTAL COST: \$185.00 (includes membership		
	and conference fee, room at conference center,		
	and meals). Private room - additional \$60		

**COMMUTERS: \$130.00** (includes membership and conference fee, Monday dinner, Tuesday lunch and dinner, Wednesday lunch).

We encourage you to register-early! A

\$50.00 deposit, along with the completed registration form, reserves your spot. Remainder due by September 30.

Amount enclosed:

## Make checks payable to NCBSA. Mail to:

Cathy Hawkins First Baptist Church, Hudson 345 Main Street Hudson. NC 28638 828-728-4297

Cancellations: Before Aug. 1 - all but membership fee will be refunded. Between Sept. I & 30 - 90% of conference fee will be refunded (excluding membership fee). After Sept. 30- No refunds (extreme circum-

stances will be taken into consideration).

Final Payment Due: September

North Carolina

First Baptist Church, Hudson 345 Main Street Hudson, NC 28638

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North Carolina Baptist Secretaries Association



A quarterly publication connecting Baptist secretaries across North Carolina

# **Been Wowed Lately?**

By Angela Cockerham

These things have I spoken unto you, that my joy might remain in you, and that your joy might be full. John 15:11

Have you ever been **Wowed** by the way God works? During the Executive Committee meetings, and throughout the conference planning process, God has shown up and Wowed us. On several occasions things have just *happened*, and our hearts were filled with joy as we realized. even more, that God is already at work in this conference.

Since the beginning of the planning process, joy has been on my mind quite a bit. This week my bad attitude toward another person has been stealing my joy. It's difficult to feel joy when filled with anger and resentment. A song from the mid 90's says, "There'll be joy on the other side of Jordan." But thankfully, I can choose to be joyful now. God desires for us to have joy on this side of heaven. Scripture tells me all I have to do is ask and my joy will be full (John 16:24). God is the Author of Joy, and it is only through him that we can have peace and joy in our lives.



I look forward to hearing our keynote speaker, Bridget Taylor, at Ridgecrest in November. The theme of our conference is "I Choose Joy." Bridget travels across the country ministering to women both as a speaker and performer. She will share her testimony with us through music on Tuesday night. Bridget, who lives in Georgia with her husband and children, also ministers to women in her community by volunteering at the local pregnancy

crisis center. Ministering to women is Bridget's passion, and her prayer is that God will be glorified and lives will be changed.

Join us in November and give God a chance to Wow you. I encourage you to send your applications and breakout choices promptly so we can more effectively make conference decisions. I look forward to seeing you at the conference: until then, cast all your cares upon God, and He will sustain you (Psalm 55:22).

Volume 26 Issue 3

Edited by Karen Brawley

## 2009 **Executive** Committee

Angela Cockerham President

Grace Hodge First Vice President

Karen Brawley 2nd Vice President

Cathy Hawkins Secretary/Treasurer

Bless the Lord, O My Soul! Psalm 103:1

# First-Timers' Welcome & Orientation

Is this your first time to attend a
NCBSA conference?
Be sure to sign up for the
First-Timers' Orientation
Monday, 2:00pm
Led by Linda Lunsford,
Ardmore Baptist, Winston-Salem
Got Questions?
Come join us and get helpful hints
For making the most of your
2009 conference experience

# We look forward to meeting YOU!



It's time for a pictorial directory this year. Wayne Collie will be with us again. He has started a new company, Classic Directories, but will offer the same picture and CD that we received two years ago. Your picture, CD and directory will be delivered to you at your church. He will be set up at the conference and will schedule a time for you to

## Come To The Table



"Thank you, Jesus for our food and many blessings," is the prayer my little girls like to say. We are going to be truly blessed

with good food and friends at this conference - especially on our banquet night. We are going to get to use the Azalea Room in the new Johnson Spring Building for our special night! Come dressed for the special occasion as we "breakin" the new facility and celebrate with an Italian theme. Dress clothes are not required, but for those of you who like to plan your wardrobe - you can wear your Sunday best!

## **Endowment Fund & Evaluations**

Again this year, an envelope will be available for your contribution to the Betty Walker Endowment Fund. This fund was established to aid in providing monies for the Secretaries Conference. Please consider giving to this fund. If you do not come prepared to give in November, donations can be made throughout the year. Take your envelope and send your donation anytime.

We realize no one likes to fill out evaluations, right? However, the officers look at every form that is turned in and we try to plan our conferences with your wishes in mind. The questions on the form are important and your answers are greatly appreciated. This is <u>YOUR</u> conference and we value your opinions and ideas. Find your form in your notebook. We hope you will take a few minutes to complete it



Camp Joy in Greensboro, North Carolina is our mission emphasis for this year's conference. In keeping with our theme, "I Choose Joy," we realize that joy is a choice. These kids struggle daily with developmental or physical disabilities. as well as visual or hearing impairments. And yet, if you look at pictures of them, they are smiling and so happy to be at camp. Joy is a choice for them. Sure they could get the "Eeyore Syndrome" and think, "woe is me!" But, these children possess something that even we can benefit from. They appreciate the little things. They know the unhappy side of struggling through hospital stays and constant doctor visits. Yet, campers are just happy to go swimming or on a nature hike and be around other kids that accept them. These are things we take for granted everyday.

We want to wish Martha Cook a warm welcome as she comes to talk to us about this ministry. Remember that \$45 will pay for one campership for a week at Camp Joy. Let's see how many children we can bless and put a smile on



Do you have a servants heart? We are still looking for people that can help collect money for our sales tables from our shopping ladies or be a greeter. Please contact Grace Hodge (336-725-8767) to volunteer an hour of your time at the follow-

ing opportunities:

- NC Baptist Secretaries Conference Ridgecrest, November 2 - 4
- Bridget Taylor's Table
- NCBSA product Table
- Greeter's for First-timers
- NC Baptist State Convention Greensboro Coliseum; November 9-11



# Join Us at the Theatre

Grab some popcorn and a drink and join us for Movie Monday. Get ready to watch

Flywheel, a movie with a faith-filled warmth, serious transformations and the typical humor that Sherwood Pictures brings to the big screen. Flywheel was the first production that Sherwood Baptist Church committed to as a church to reach out to the world through faith films. Following production of Flywheel, Sherwood wowed the world with their production of Facing the Giants and Fireproof. Learn more about



## 2009 Nominat-

ing Committee

Sandra Hall, Calvary Baptist, Winston-Salem Sylvia Chilton, Surry Baptist Association, Mt Airy Anne Matthews, West Canton Baptist, Canton

## 2009 Advisory Committee

JoAnn Walton, Baptist State Convention of NC Teresa Almond, Glorietta Baptist, Concord Darlene Lambert, First Baptist, Hendersonville



We know that you ladies especially enjoy having a good time and letting your hair down at these conferences in addition to the tips and tricks that you learn in the workshops. Due to popular demand, we are going to have

a concert on Tuesday night following the banquet once again. You will be touched by Bridget Taylor, our keynote speaker during the day and by night you will be moved by her talent in concert. You are encouraged to go to her website and listen to her music at www.bridgettaylor.com. You may want to come prepared to leave with a CD. She has some

# Requested Favorites Return

## The Oasis & Prayer Room

- The Oasis a refreshing setting where you can discover joy for the journey
- Prayer Room a place where one can step away from the everyday and visit with the Father.

Please feel free to drop in the prayer room anytime during the conference, except during



Name E-Mail

* Breakout 1 Monday	· · · · · · · · · · · · · · · · · · ·	ail copy with registration ion*** - Monday, 2:00 p.r	-	al .					
Breakout 1	Breakout 2	·	m. Led by Linda Lunsford	=					
		Breakout 1	·	***First Timer's Orientation*** - Monday, 2:00 p.m. Led by Linda Lunsford					
l Monday I	Monday		Breakout 2	Breakout 3					
•	0.45 7.40	Tuesday	Tuesday	Tuesday					
4:30 - 5:20 p.m.	6:45 - 7:40 p.m.	10:00 - 10:50 a.m.	11:00 - 11:50 a.m.	1:00 - 1:50 p.m.					
Spiritual Enrichment									
	His Joy Will Bring Real Belly Laughter From Your Soul	Keeping Jesus the Center of Our Christmas	Keeping Jesus the Center of Our Christmas	Keeping Jesus the Center of Our Christmas					
Sandra Harrison	Sandra Harrison	Tara Furman	Tara Furman	Tara Furman					
Superwoman and Other Fairytales for Women	Superwoman and Other Fairytales for Women	Worry, Not Me I'm a Christian	You Can Be Free	Vou Con Bo Fron					
Martha McDowell	Martha McDowell	Martha McDowell	Eddie Thompson	You Can Be Free Eddie Thompson					
Did Jesus Use a Palm Pilot? H	How to Grow Spiritually Even		•	•					
Lessons from the Best Time Manager	Though You Work in a Church	Building a Real Marriage "Real Respect"	Building a Real Marriage "Real Love"	Building a Real Marriage "Real Forgiveness"					
Beth Beutler	Beth Beutler	Johnny Blevins	Johnny Blevins	Johnny Blevins					
Musical Styles in Worship			Under His Wings	Under His Wings					
Justin Blakley			Joy Reeves	Joy Reeves					
Professional Development									
Being on Mission Kerry Reeves		Microsoft Word Shortcuts, Tips and Tricks Kay Tatum	Microsoft Publisher Short- cuts, Tips and Tricks Kay Tatum	Microsoft PowerPoint Short- cuts, Tips and Tricks Kay Tatum					
lovin lovingeling	Joy in Journaling	Render Unto Caesar	Non-Profit Accounting for Dummies	Economic Stimulus and What it Means for You					
Joy in Journaling Shelia Berry	Shelia Berry	David Todd, CPA	David Todd, CPA	David Todd, CPA					
Leadership at Every Level	Leadership at Every Level		Church Service & Staff Security Planning	Church Service & Staff Security Planning					
Michael Euliss	Michael Euliss	We Interrupt This Work Day Beth Beutler	Major Rummage	Major Rummage					
				403b Retirement Regulations					
Personal Effectiveness									
		TI 0 :							
	Fat Free 4 Jesus	The Oasis	The Oasis						
	Kerry Reeves	Teresa Almond	Teresa Almond						
Women's Health Issues	Women's Health Issues	Exercises To Relieve Stress	Exercises To Relieve Stress						
Crystal Dula	Crystal Dula	Libra Pitts	Libra Pitts						
Genealogy	Genealogy	Retirement Planning in Tough Economic Times	The Samaritan Finishes the Journey	Matters Close to the Heart: Women and Grief					
Martha Hines Martha Hines		Johnny Ross	Sandra Greene	Sandra Greene					
Bonus Time - Tuesday									
One-on-One Consulta- One-on-One Consulta- tions Guidestone, Johnny Ross									



Check-in begins - 12 noon, November 2

First General Session begins at - 2:45pm

# Door Prizes

Door Prizes are so much fun to receive! We all love to hear our name called. We encourage everyone to bring a gift if they are able.



# **Tuesday Afternoon "Extras"**

Dr. Kerry Reeves & Johnny Ross

On Tuesday afternoon, both of these gentlemen will be available for "bonus" sessions:

<u>Dr. Kerry Reeves:</u> One-on-one consults - need some extra advise for your personal eating, exercise, or devotional plan?

<u>Johnny Ross:</u> Johnny will be offering this session regarding how to make the most of your investments. He will be available for one-on-one consults throughout the day.

No appointment is necessary. \*If you plan to attend the bonus breakout session, please note it on your schedule.

# Say A Prayer . . .

Many of you know the family of Joy and Kerry Reeves who have led many sessions at our previous conferences. At the end of June, the family packed only meager necessities and sold all of their "things" to head to the mission field in Haiti. This is a big transition for the family and their children as they learn a new lifestyle and try to bring glory to the Lord. Ladies, I encourage each of you to be in prayer for them. They have blessed us so many times at our conference. And we are going to be so lucky to have them again in November as they update us on their progress in Haiti. If you want to follow their journey and get updates from the field, log onto <a href="www.reeveshaiti.org">www.reeveshaiti.org</a> or the blog site is <a href="www.newvisionhaiti.blogspot.com">www.reeveshaiti.org</a> or the blog site is <a href="www.newvisionhaiti.blogspot.com">www.newvisionhaiti.blogspot.com</a>.



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Grace Hodge - First Vice President Ardmore Baptist Church 501 Miller Street Winston-Salem, NC 27103 (336) 725 - 8767, ext #15 graceh@ardmorebaptist.org



Karen Brawley - Second Vice President Berea Baptist Church 1015 River Highway Mooresville, NC 28117 (704) 663 - 0986 kbrawley@bereabaptist.net



Cathy Hawkins - Secretary/Treasurer First Baptist Church, Hudson 345 Main Street Hudson, NC 28638 (828) 728 - 4297 fbchudson@bellsouth.net

# **Preview of Breakout Sessions**

After reviewing the following listings, indicate the sessions you want to attend by completing the Breakout Schedule found on the back, and mail with your registration to Cathy Hawkins.

## **Spiritual Enrichment**

## Sandra Harrison, Ministries Dir., South Yadkin Baptist Association

"His Joy Will Bring Real Belly Laughter From Your Soul" Life comes at us fast. But no matter what comes, God's joy can erupt.

### Martha McDowell, Speaker & Pastor's Wife of FBC Laurinburg, NC

• "Superwoman and other Fairytales for Women"

Life is so hectic. Even when we are busy trying to do meaningful, important work we can feel like we are on a treadmill that's been turned up way too fast. Is this of God? Let's examine His plan for us and see how to live with our expectations and longings in a more realistic way. Laughter required!

#### • "Worry, Not Me I'm A Christian"

As a trusting and faithful Christian, worry is not part of God's plan for you and me, right? We all know worry is bad for us. However, we can see examples of worry from Eve all the way through the Bible and right up to this morning when we left for this retreat! Why is it so hard not to let our "concerns" weigh us down? Come to this session and "Don't Worry, Be Happy!"

# **Eddie Thompson,** Sr. Consultant of Marriage & Family BSCNC "You Can Be Free"

In a troubled world it's easy to be filled with anxiety and fear. We can find ourselves struggling to overcome negative thoughts, irrational feelings and habitual sins. Of course these affect our lives in many ways, including personal relationships and our walk with God. But we are not alone! The Bible says that all Christians will struggle with this spiritual conflict and the battle for our minds. Join us as we discover our most important defense and how to take steps toward our freedom in Christ.

## Beth Beutler, Author, Ministry Leader, & Founder of H.O.P.E Unlimited

• "Did Jesus Use a Palm Pilot? Lessons from the Best Time Manager"

Blackberries. PDA's. Planners. Calendars. We use a variety of tools to manage our time, but have we ever considered looking at the best model of time management? Jesus accomplished a lot during His ministry years, living according to a philosophy that is a great model for us, too. We'll look at His character, choices and other elements of His life in relation to time management, and receive helpful reminders of the mindset that would help us redeem the time He gives us.

• "How To Grow Spiritually Even Though You Work in a Church"

As a church employee, you probably spend more waking hours at the church than at home! You would think it would be easy to grow in your personal walk with God because you are surrounded by Christians and work in a faith-based environment. However, personal growth can often suffer when you spend so much time focused on ministry to others. In this workshop, you'll receive practical tips to help you revitalize your own walk with God even though you work in a church or faith organization.

### Johnny Blevins, Pastor, Elkin Valley Baptist Church

• "Building a Real Marriage"

Using the popular series "Fireproof Your Marriage" as a guide, this study will look at the key Biblical principles necessary to build a marriage that really works. In a time when many couples are just roommates living in the same house, you will see how implementing key Biblical truths like respect, love, and forgiveness can transform

your marriage. You will be given realistic ways to put these truths into practice so you can move beyond simply surviving marriage to building a thriving marriage – a real marriage.

## • "Real Respect"

"Why is it such a critical issue? and "What does it look like in a marriage?

#### • "Real Love"

This will deal with developing a Biblical view of love and learning to apply it in practical ways in the marriage relationship.

#### • "Real Forgiveness"

We will deal with why it is important to give it and seek it. We will also take a practical look at what real forgiveness looks like.

## Justin Blakely, Music Minister, Elkin Valley Baptist Church

"Musical Styles in Worship"

Defining Musical Styles

What caused the Worship Wars?

What the Bible says about "contemporary" and "traditional"

## Joy Reeves, Haiti Missionary of New Vision Minsistries

"Under His Wings"

Psalm 91:4 (NIV) "He shall cover me with His feathers, and under His wings I shall take refuge..." What does it mean to fully rely on the Lord? What does it mean to surrender it all to his control? Learn to find security in the Lord as I discuss my family's journey and personal lessons of relying on Him.

## Tara Furman, Author and Speaker

"Keeping Jesus the Center of our Christmas"

Keeping Jesus in the center of our Christmas requires putting Him first in our day. Participants will learn the importance of a quality quiet time and prayer time. They will also learn practical, creative ways to keep Jesus the center of their celebrations.

## **Professional Development**

### Kerry Reeves, Haiti Missionary of New Vision Ministries

"Being On Mission"

What does it mean to "be on mission?" What are practical ways for your church to be on mission? Are you missonal? Fresh from leaving it all behind to go to Haiti with my family, we will discuss what being on mission truly means for you and your church.

#### Kay Tatum, Co-owner of Performance Dimensions, Inc.

"Microsoft Word Shortcuts, Tips & Tricks" – Office 2007

#### Kav Tatum

"Microsoft Publisher Shortcuts, Tips & Tricks" Office 2007

#### Kav Tatum

"Microsoft Powerpoint Shortcut, Tips & Tricks" – Office 2007

## Sheila Berry, Secretary, FBC, Clyde, NC

"Joy in Journaling"

Come, bring your "tools" (Bible, your journal – if you have one, favorite pen, and ideas to share) and enjoy this journey we will take together seeing God in day to day experiences, and recording these with pleasure. God has gifted each of us to be a blessing to others.

## David Todd, CPA, Paul, Cox & Todd, PLLC

• "Render Unto Caesar"

Render unto Caesar what is Caesar's and unto the Lord what is the Lord's.... Do you know what responsibilities your church has to be in compliance with the government? Beyond that, we will examine

how to be good stewards of God's resources. We will discuss topics such as: 1099 vs. W-2's, payroll taxes, required employee records, and sales tax refunds. We will also consider what gifts should be considered tax deductible and how to record those gifts. Bring those questions that you have been wondering about!

#### • "Nonprofit Accounting for Dummies"

No question is too silly for this class! Come ready to address how to record any of those financial transactions that just have you puzzled. What do you do if someone gives your church a car? How do you get your financial statements ready for an audit? What are some good tips that establish internal controls for the church?

#### • "Economic Stimulus and What it Means for You"

What does the new economy mean in our world? What are some things that Obama has done with this new Economic Stimulus package and how will it affect you? We will consider some practical tax planning tips of how to take advantage of new programs that might benefit you or someone you know.

### Michael Euliss, Church Leadership and Engagement Consultant, President & Founder of Euliss Consultant Group

"Leadership At Every Level"

Does your church expect the pastor or staff to do most of the work? Are you frustrated with programs and projects not moving forward? What does the Bible say about this?

Many pastors and staff members say their congregations expect them to do it all. At the same time, the congregation does not understand why things move so slowly. Often it is an issue of leadership. Leadership is not limited to those in formal positions of authority. It is expected of us all.

Join us for this workshop led by national leadership trainer Michael Euliss as he teaches how you can take leadership to new heights when it is practiced at every level in an organization. He will use dynamic and exciting exercises to bring historical and biblical leadership examples to life. You will never look at leadership the same way again.

### **Beth Beutler**

"We Interrupt This Work Day"

Interruptions. We all have them, and we all get frustrated by them. Just when we are starting into a project, we are interrupted by a phone call, visitor, e-mail or other distraction. Sometimes we feel as if we will never have time to actually work on the projects before us. In this session, we will reframe our perspective about interruptions and learn to welcome them as well as manage them properly.

# Major Wendell Rummage, Patrol Commander, City of Concord, NC "Safety In The Workplace"

Churches are targets for thieves and predators. How your church prepares now will determine the outcome of the next encounter your church has with one. Is your church in need of more security? Come hear how one security director recommends you start now. Secretaries play a large role in this plan.

# **Johnny Ross, Guidestone Financial Services Sr. Consultant, BSCNC**"Is Your Church In Compliance with the IRS Regulations for 403b

"Is Your Church In Compliance with the IRS Regulations for 40. Retirement Plans?"

The new IRS regulations for church 403(b) retirement plans must be in writing by December 31, 2009! Is your church in compliance? This conference will review the IRS regulations that were issued last year for compliance by January 1, 2009; however, churches were given a one year "grace" period until the end of this year. Do you have those documents in writing and on file in the church office?

## **Personal Effectiveness**

## **Kerry Reeves**

"Fat Free 4 Jesus"

Do you take nutrition seriously? Do you know some of the health side effects that come into play when your diet gets out of control?

We will discuss some ways to keep your diet on track and practical things you can do to respect the temple Christ gave you.

### Teresa Almond, Ministry Assistant, Glorietta Baptist Church

"The Oasis

Choosing Joy...

Are you running on empty? If so, you'll need to come by "The Oasis" for a refreshing stopover as together we discover the Joys of the Journey . . .

Remember; where there is joy, there is fulfillment!

# Crystal Dula, RN Cancer Coordinator, Caldwell Memorial Hospital "Women's Health Issues"

This session will focus on many aspects of women's health - from mammograms to pap smears, and from skin screenings to colon screenings. The session will be light-hearted and fun, but will help women understand the need to stay healthy with regular screenings and exams

# Libra Pitts, Ministry Assistant, Williamson's Chapel UMC & Pastor's Wife

"Exercises to Relieve Stress"

This class will demonstrate fun exercises that you can do to help relieve stress from your life.

## Martha Hines, Genealogist

"Genealogy"

The Bible is full of "begots" and ancestry history. We have been given a charge to pass on the life lessons we've learned and the best way to do this is through family stories. Read Deut 6:4-9. Ancestry History is a lot like eating potato chips. You can't eat just one! And, once you get started with ancestry you want to find out more and more. So, come get a taste of your first potato chip as you start the journey of your life!

#### **Johnny Ross**

"Retirement Planning in Tough Economic Times"

How do market declines and volatility impact your retirement goals and planning processes? There are important things to do and NOT to do during times like these. Get valuable perspective and learn how tools and products available to you from Guidestone Financial Resources can help.

## Sandra Greene, Chaplain Supervisor of NC Baptist Hospital

• "The Samaritan Finishes the Journey"

It is easy for care-givers to give so much of themselves that there is nothing left over to tend themselves. Other we hear only the voices of others who remind us that our worth can be found only in a self-giving to others. Yet, this pouring out of ourselves can leave us bone -weary, empty and isolated. Imagine self-care based on the theme of interconnectedness as found in the Parable of the Samaritan in Luke 10:29-37.

#### • "Matters Close to the Heart"

Loss is a large part of life. It doesn't matter in what stage we find ourselves, the potential for significant loss is always there: a loved one, a body function, a dream, a vocation. Yet, culture often gives us a little space to grieve these losses. Explore the work of grief.



Thou preparest a table before me in the presence of mine enemies; thou annointest my head with oil; my cup runneth over. Psalm 23:5