



“Take Hold of His Blessings”

In early December, Jean, Kay, Gail and I met together to evaluate the 2004 conference and to begin the preparations for 2005. As each of us shared ideas and thoughts, we came to one conclusion, we knew somehow we wanted to express how thankful we are for the “blessings” that God gives to us. It was not until our second planning meeting that God confirmed in each of our hearts our theme for 2005. “Take Hold of His Blessings” will be our focus and the passage that we believe speaks to the theme is found in the book of Galatians.

“But the fruit of the Spirit is love, joy, peace, patience, kindness and self-control. . . .”
Galatians 5:22 (NIV)

We believe that God pours out His blessings to us each day by the love he gave to us on the cross, through joy in knowing Him as our Savior, by resting in His peace, by learning patience in everyday life, in the kindness that is shown to us through others, and by exhibiting self control in our sometimes hectic ministry areas. What a comfort to know that Christ is all of these things to us, and only asks our faithfulness in return.

The 2005 NCBSA Conference will be held November 7—9 at Caraway Conference Center in Asheboro. Our keynote speaker will be Carolyn Helms, one of our breakout session leaders from previous conferences. Carolyn is a wife, mother, Sunday School Teacher and Nurse. She has also served as Chaplain and Bereavement Coordinator for Sandhills Hospice and currently teaches Nursing at Sandhills Community College.

We are extremely excited and feel challenged by what God has in store for us. Plan now to be part of the conference this fall. You will be uplifted and encouraged by the keynote speaker as well as the breakout session leaders. We look forward to seeing you at Caraway!

Jerusa

The newsletter of the
North Carolina Baptist Secretaries' Association

Spring 2005



In Memoriam
**Betty Florence
Walker**

July 2, 1935 – April 1, 2005

Memorial contributions may be made as follows:

The Betty F. Walker Endowment Fund

(make checks payable to Baptist State Convention), Resource Development and Promotion Team, Baptist State Convention, P. O. Box 1107, Cary, NC 27512

Or

First Baptist Church, P. O. Box 2686, Burlington, NC 27215

Nominating Committee

The NCBSA Nominating Committee for 2005 is as follows: Sylvia Chilton-Chair, Surry Baptist Association (ph: 336-789-5701 surrybaptist@surry.net); Bonnie Almond, North Albemarle Baptist Church (ph: 704-983-3146 bonnienabc@ctc.net); Janice Dameron, Hildebran First Baptist Church (ph: 828-397-3641 janicead1@earthlink.net).

They will be searching for someone to fill the following positions:

- >President-Elect – one year term (in training for the next presidency)
- >Secretary-Treasurer – two year term
- >Advisory Committee member – two year term (must be a past officer)

If you know of someone who might consider serving in one of these positions, please contact a member of the committee.

Spring into Action and Register Now!

Spring is just around the corner and it is time, once again, to send in your registration for the 2005 NCBSA conference which will be held at Caraway Conference Center in Asheboro on November 7-9th. Thank You to those of you who have already registered! November may seem a long time from now, but don't hesitate to plan to attend. If your plans should change later in the year, refunds are available if requested on a timely basis as noted on the Registration Form.

As many of us know, space is limited at Caraway, so those who register early will have the best chance of reserving a room on the campus. When we overflow, some must be booked in a local hotel and commute to campus each day. If you have special rooming needs, please be sure to indicate them on your registration form which can be found in this newsletter. If you need additional forms, feel free to copy and share with your friends/roommates.

Your reservation will be secured by a \$50.00 deposit and your completed registration form. Please mail them to me: Gail Holland, c/o College Park Baptist Church, 1701 Polo Road, Winston-Salem, NC 27106. Please be sure to note your email address on your registration form since this is how we communicate with you between newsletters.

The complete cost of your annual membership and conference fee is \$160.00. This includes your conference materials, room and all meals while at Caraway. If you prefer to have a private room, you will need to include an additional \$60.00 in your check. Cost for commuters will be \$105.00. If you find that you cannot attend the conference in November, but would like to keep your membership active, the annual membership fee is \$20.00. All checks should be made payable to NCBSA.

Our next newsletter will provide many more details about registration times and session offerings. If I can be of further help, please feel free to contact me by email at gailh@collegeparkbaptist.org or call me at 336-768-5870. I am always glad to hear from you!

Praying for each of you that God's blessings will be evident in your daily walk with Him.

Tuesday Afternoon *Free Time*

Tuesday afternoon we will have some free time. There are several ways we can spend that time. Here are a few suggestions:

What lady doesn't need a bow for something at one time or another? We use them for gifts, flowers and all kinds of things. Tuesday afternoon Gail Holland will conduct a class on making the "perfect bow."

Sherri Martin will hold a class on Creative Memories. You will learn how to save those memorable pictures for that special person or to pass on to family. Registration fee is \$10.00. You will also need to bring some pictures.

Shopping is always an option. There are several malls close by or you might find some shops that you want to check out.

The scenery at Caraway is beautiful in November. There is a back deck and a front porch with rocking chairs to just sit and enjoy the beauty of God's world. You might want to walk around the lake or take one of the trails. Whichever you choose, I know you will enjoy it.

Have a great summer and I look forward to seeing you in November!

Jean Segman

Gail Holland

NCBSA PURPOSE

Our Purpose:

- ▶ *To identify and properly relate the various roles of the secretary of the church staff and other Baptist related organizations*
- ▶ *To provide an opportunity of fellowship for those with similar interests and to stimulate an interchange of ideas*
- ▶ *To develop a better understanding of the work and ministry of the Baptist secretary*
- ▶ *To provide programs that will deepen the spiritual understanding of the secretary; improve performance; increase personal effectiveness; inform about the latest tools; and encourage interests of others in the vocation and ministry of the secretary.*

We are encouraged to grow in personal, professional, and spiritual excellence through Professional Certification, Spiritual Enrichment, and local, state, and national training events.

Possible Breakout Sessions 2005

PROFESSIONAL DEVELOPMENT

• **First-Timers Orientation**

Nancy Kling, former NCBSA President

For all first-timers to the NCBSA conference. You will have an opportunity to ask questions and to receive helpful hints about what to expect, helpful resources, etc. and perhaps find a new friend!

• **Building The Complete Associational Secretary**

Mary Jones, Associational Secretary, Rowan

This session will discuss the qualities and building blocks that will assist you in becoming the associational secretary that would be pleasing to the Lord.

• **Automated Church Systems**

Jeanette Wilmeth, certified ACS trainer

ACS Financials – Overview & Basics--Get an overview of capabilities of ACS Financial Modules and how they interact; learn basic concepts required to use them more effectively.

ACS Financials – General Ledger Tips & Tricks—Discover tools within the ACS General Ledger to give flexibility in the chart of accounts, new reporting options and budgeting procedures.

ACS People – Overview & Basics—Get an overview of capabilities of ACS People Modules and how they interact; learn basic concepts required to use them more effectively.

ACS People-Tips & Tricks—Uncover ways in ACS People to customize your options, better track specific information and effectively maintain your database.

• **Center for Congregational Health**

Conflict Within the Church

• **Computer Training**

Shane Nixon, BSC/NC

• **Computer Training**

Kay Tatum, software trainer and Internet professional for Performance Dimensions, Inc.

-Microsoft Publisher Intermediate, Publisher Advanced, Microsoft Word Intermediate, Word Advanced, Excel

• **Church Finances/Contributions**

Bobbie Furr, CPA, Boyce, Furr & Company, LLP

Who Said Churches Don't Pay Taxes? We will talk about the kinds of taxes churches must pay and the forms they must fill out in order to pay them. We'll discuss payroll taxes along with Form 941, Forms W-2 and W-3, sales taxes, etc.

How in the World Do I Figure Out Who Gets a Contribution Deduction and How Much? We will discuss the various kinds of contributions and how they are recorded and at what value and what documentations are required.

SPIRITUAL ENRICHMENT

• **Bible Study**

Lula Mae Briggs, S. S. Teacher, First Baptist Hendersonville

• **The Potter**

Rodney Stillwell, Senior Chaplain of Forsyth Jail and Prison Ministries

A Prayer to the God of My Life: Tiles and Testimonies

The theme for this session comes from Psalm 42:8: "By day the LORD commands his steadfast love; and at night his song is with me, a prayer to the God of my life." An exhibition of the formation of

a clay vessel on a potter's wheel will provide the backdrop for listening to oneself and God. We will draw from the spirituality of the Psalms as we experience God through reflecting on the stories of our lives. At the midway point of the session we will switch from listening to a hands-on making of a ceramic tile. Our testimonies will be reflected in the tiles. These tiles will be pre-fired before the session. We'll paint and color them as "Psalms" from our lives. They'll go back w/Mr. Stillwell for a final firing, then will be mailed to each participant. Due to increased costs of tiles and postage there will be a \$5 charge due at the beginning of this class.

• **A Woman and Her God**

Haven Parrott, founder of Women of Himfluence

Come enjoy a visit with some women from the Word and discover how their relationship with the Living God equipped them to deal with social stigmas, fools and draining situations. We'll visit with Rahab in session one, Abigail in session two, and with the Bleeding Woman in session three. These big sisters of ours have a story to share, so gather 'round for some godly gossip!

• **Dealing with Grief/Bereavement**

Carolyn Helms, Pastor's wife and Nursing professor, and keynote speaker for 2005 NCBSA conference

PERSONAL EFFECTIVENESS

• **Weight Management and Screening for Diabetes Mellitus** *Dr. Lara Pons, Cabarrus Family Medicine*

Discussion will include obesity, weight control and screening for Type 2 Diabetes Mellitus. Blood Sugars checks will be done.

• **Portraying A Professional Image** *Nancy Kling*

Is it true? "Do clothes make the woman/man?" How does "dress" determine our attitudes and performance? Is there really a "professional" dress? Do you need a few tips on what style of jeans, coats, skirts, etc. flatter your particular body style? What message is your "dress style" sending? Does it match what your church is representative of? Come and find out just how to portray the message you are trying to send.

• **Burned Up and Burned Out: Help with Depression**

Sue Barringer, R.N., M.S.N., CCAS, Bill Hefner VA Hospital

Overview of causes of depression (physical, emotional, spiritual), how to recognize it, and what to do about it

NCBSA Officers

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College Park Bap. Ch. 1701 Polo Road

Winston-Salem, NC 27106 (336) 768-5870

gailh@collegeparkbaptist.org

NCBSA 2005 CONFERENCE
November 7-9, 2005 Caraway Conference Center

Registration Form

Name: _____

Place of Employment: _____

Mailing Address (work): _____

City: _____ State _____ Zip _____

Home Phone: (____) _____ Work Phone: (____) _____

E-mail Address: _____
 (Required)

Association: _____

Roommate (s): _____

Special Needs: _____

Membership Only: \$20 _____

This is my first time attending a NCBSA conference. _____

TOTAL COST: \$160.00
 (includes Membership Fee, Conference Fee, Room at Conference Center, and Meals.)

COMMUTERS: \$105.00
 (includes Membership Fee, Conference Fee, Mon. Dinner, Tues. Lunch & Dinner, Wed Lunch)

We encourage you to register early! A \$50.00 deposit, along with the completed registration form, reserves your spot.

Amount Enclosed: _____

Make checks payable to NCBSA. Mail to:
 Gail Holland
 c/o College Park Baptist
 1701 Polo Road
 Winston-Salem, NC 27106

Cancellations: Before Aug 1- all but membership fee will be refunded.

Between Sept 1 & Oct. 1- 90% of Conf. Fee will be refunded (excluding membership fee)

After Oct 2- No refunds (extreme circumstances will be taken into consideration)

Pictures Anyone????

You can help the NCBSA Organization and your officers by sharing any pictures you may have taken at the 2004 Conference. Especially needed are pictures of the banquet on Tuesday night. If you have some pictures you'd like to share please contact Kay Hale. We will gladly reimburse expenses incurred for duplicating. We really do need these, so please help!!

NCBSA will have a Pictorial Directory made this year. Pictures will be taken on Monday and Tuesday *only*. You will receive a free 8 X 10 portrait, along with your new directory. Make plans now to have YOUR picture made so it can be included in the NCBSA 2005 Pictorial Directory!!

**VOLUNTEERS
 Wanted and Needed**

Volunteers are needed to assist at our conference this coming November. Some are needed early on Monday prior to the beginning of the conference and others will be utilized throughout the entire conference. Some volunteers will be used as directional staff and greeters, and others will be needed to help operate the Lifeway Book Store. If you are interested in helping us in this way please contact Kay Hale—phone (252) 438-3172, or email khale@ncol.net .



*College Park Baptist Church
 1701 Polo Road
 Winston-Salem, NC 27106*

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