



North Carolina Baptist Secretaries Association

Carolina Connection

A quarterly publication connecting Baptist secretaries across North Carolina

Fall 2012

Volume 29 Issue 4

NCBSA Conference
November 5-7, 2012
Ridgecrest Conference Center



Our upcoming Conference Theme is “Wild About Jesus.” As you reflect, have you been excited about sharing Jesus with others? Phyllis Elvington is a vivacious person, in her personal, as well as her spiritual life. Prepare your hearts to hear as Phyllis teaches from the scriptures; how we should equip to witness in every aspect of our life.

Phyllis’ background is in elementary education. She earned her B.A. degree in elementary education from the University of South Carolina at Coastal Carolina College. She has taught kindergarten, second grade, and gifted/talented classes with Horry County.

Phyllis currently serves and is active in her church and has served on associational and state levels for the N C Baptist Foundation and the General Board of the N C Baptist State Convention.

Phyllis’ energetic, uplifting and well-prepared style may have you laughing in the aisles one minute and your heart on its knees the next. From associational meetings to conferences and prayer retreats, Phyllis stays quite busy.

We encourage everyone to register as soon as possible and send Drema Hill the sessions you plan to attend. This will help our leaders prepare to help you have an enjoyable experience. Thank you for your continued prayers for the Executive Committee, as we pray for each of you. See you at Ridgecrest!

- Pam Shoaf

Edited by Brenda Duke



2012
Executive
Committee

Pam Shoaf
President

Brenda Boyles
President Elect

Brenda Duke
2nd Vice President

Drema Hill
Secretary/Treasurer

The GLORY
of the LORD
will be
revealed.

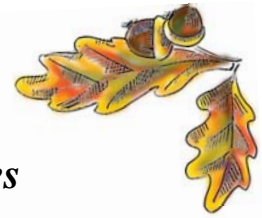
Isaiah 40:5



“Let brotherly love continue. Be not forgetful to entertain strangers: for thereby some have entertained angels unawares.” Hebrews 13:1-2



One last thing . . .



Breakout Session Sign-Ups



With the option to change your mind at the conference ~ If you have not already done so please make your class selections and email to Drema Hill at dremahill@triad.rr.com no later than **September 30th**. This is very helpful for room assignments and also helps the breakout leaders in their preparations. If you have already sent in your selections we thank you. *Final payments due by Sept. 30th.*

✓✓ Check-in & First General Session ✓✓

Registration begins at 12:00 noon, November 5th. Noon is the earliest that you can check in on Monday, but please keep in mind that all rooms are not guaranteed to be ready until 2:00 pm. The First General Session begins at 2:45 pm.

First Timer's Orientation

If this is your first time attending a NCBSA conference, you don't want to miss this special opportunity to get acquainted with some other first-timers. When registering, please mention that you are a first-timer, so we can point you in the right direction. Orientation will be led by Kay Hale from First Baptist Henderson. Monday 2:00 pm.

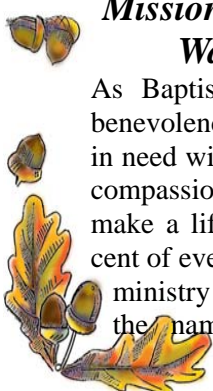
Silent Auction

This year we will again offer themed gift baskets for silent auction. Silent Auction ends at 10:00 am on Wednesday. Winners will be announced at 10:15 am at General Session.



Mission Project: *Benevolence Fund at Wake Forest Baptist Hospital*

As Baptists, you may be aware that there is a benevolence fund at Baptist Hospital to assist those in need with their hospital bills. This fund brings the compassion of Christ to those who suffer. You can make a life changing and eternal difference. Every cent of every dollar you give to this benevolent ministry helps patients pay their hospital bills in the name of Jesus Christ and His love.



Door Prizes

Door Prizes are so much fun to give and receive. We all love to hear our name called!

We encourage each association to bring one or more gifts & individuals as you feel led.

Thank you in advance for your thoughtfulness!



Volunteers Are Welcome

A lot of work goes into each conference (setting up as well as packing up). We welcome anyone who can lend a helping hand. Contact Brenda Boyles at (704) 786-9171 or bboyles@cabarrusbaptist.com

Monday Night ~ Fellowship & Entertainment

We have several fun activities planned to entertain you, as well as helping us to get to know each other better. Dress comfortably to enjoy your evening.



Tuesday Night Banquet & Entertainment

On Tuesday evening, a special banquet will be held at Ridgecrest for our evening meal. *Dress clothes are not required, but many do enjoy this occasion to dress up or wear their Sunday best.*

After dinner please join us for an evening of special entertainment by our very own NCBSA members, as they share their talents in service to our Lord and as a special blessing for each of us.

We look forward to seeing each of you there!



Name: _____

E-Mail: _____

Please Circle The Sessions You Plan To Attend
(one per time slot) Mail copy with registration form to Drema Hill

*****First Timer's Orientation*** Monday, 2:00 p.m. Led by Kay Hale**

Breakout 1 Monday 4:30 - 5:20 p.m.	Breakout 2 Monday 6:45 - 7:40 p.m.	Breakout 1 Tuesday 10:00 - 10:50 a.m.	Breakout 2 Tuesday 11:00 - 11:50 a.m.	Breakout 3 Tuesday 1:00 - 1:50 p.m.
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Spiritual Enrichment

Courageous About Jesus: Fighting for Your Family <i>Mike Collier</i>	Courageous About Jesus: What Matters Most <i>Mike Collier</i>	“How Being Wild Keeps Me Calm” <i>Martha McDowell</i>	“How Being Wild Keeps Me Calm” <i>Martha McDowell</i>	“How Being Wild Keeps Me Calm” <i>Martha McDowell</i>
“Evangelism Crash Course” <i>Marty Dupree</i>	“Evangelism Crash Course” <i>Marty Dupree</i>	“Wild About Jesus! Am I Really?” <i>Becky Myers</i>	“Wild About Jesus! Am I Really?” <i>Becky Myers</i>	“Wild About Jesus! Am I Really?” <i>Becky Meyers</i>
		“A Christian Ladies Wardrobe “ Part 1 <i>Sheila Berry</i>	“A Christian Ladies Wardrobe “ Part 2 <i>Sheila Berry</i>	Courageous About Jesus: Impacting Future Generations <i>Mike Collier</i>

Professional Development

“Discipling Your Children to Be on Mission” <i>Angela Dupree</i>	“Discipling Your Children to Be on Mission” <i>Angela Dupree</i>	“Beyond the Written Job Description of an Association Secretary” <i>Lynn Johnson</i>	“Move Over Hallmark” <i>Diane Rowell</i>	“Wild About The NCBSA” <i>Sandra Hall</i>
“Today’s Etiquette” <i>Darlene Das</i>	“Today’s Etiquette” <i>Darlene Das</i>	“Microsoft Word 2010” Intermediate class <i>Kay Tatum</i>	“Microsoft Excel” Intermediate class <i>Kay Tatum</i>	“Microsoft Publisher 2010” Intermediate class <i>Kay Tatum</i>
“Get out of Jail Free and Look Good Doing It” <i>Jonathan Turner</i>	“The POWER to POINT the Way” <i>Jonathan Turner</i>	“The Secret Life of Pastors” <i>Dr. Bill Wilson</i>	“The Secret Life of Pastors” <i>Dr. Bill Wilson</i>	“The Secret Life of Pastors” <i>Dr. Bill Wilson</i>
“The Lilly Principle” <i>Phil Stone</i>	“Pastor/Ministry Assistant Relationships” <i>Phil Stone</i>	“The Jungle” <i>Teresa Almond</i>	“The Jungle” <i>Teresa Almond</i>	“The Jungle” <i>Teresa Almond</i>

Personal Effectiveness

“It’s Never too Late to Plan for Retirement” <i>Johnny Ross</i>	“It’s Never too Late to Plan for Retirement” <i>Johnny Ross</i>	“Carrots Love Tomatoes” <i>Ann Self</i>	“Healthy Roots” <i>Ann Self</i>	“Help! I’m an Heirloom in a Hybrid World” <i>Ann Self</i>
“Trying to Stay Healthy in the Land of Milk and Honey” <i>Dr. Lara Pons</i>	“Trying to Stay Healthy in the Land of Milk and Honey” <i>Dr. Lara Pons</i>	“Couponing 101” <i>Karen Taylor</i>	"Five Painless Ways to Save Money" <i>Karen Taylor</i>	"Five Painless Ways to Save Money" <i>Karen Taylor</i>
“Making Meals Better” <i>Laura Turner</i>	“Making Meals Better” <i>Laura Turner</i>	“S.H.E.” Organization System <i>Brenda Duke</i>		“Color Insider” <i>Brenda Duke</i>

Bonus Time - Tuesday

	Tues: 2:00 - 4:00 p.m.	Tues: 2:00 - 4:00 p.m.	Tues: 2:00 - 4:00 p.m.	Tues: 2:00 - 4:00 p.m.
	~ Beaded Bracelets ~ Make & Take Class <i>Cost \$5—pre-register</i> <i>Kathy Collier</i>	~ Scrapbooking ~ Make & Take Class <i>Cost \$5—pre-register</i> <i>Merle Reese</i>	One-on-One Consultations - GuideStone <i>Johnny Ross</i>	Makeover for Winner <i>Brenda Duke</i>



Preview of Breakout Sessions

After reviewing the following listings, indicate the sessions you want to attend by completing the Breakout Schedule found on the back, and mail with your registration to Drema Hill.



Spiritual Enrichment

Sheila Berry, Writer, Speaker, Admin. Asst. at FBC of Clyde

- "A Christian Ladies Wardrobe, part 1"
- "A Christian Ladies Wardrobe, part 2"

Isaiah 61:10 (NIV)- *I delight greatly in the Lord; my soul rejoices in my God. For He has clothed me with garments of salvation and arrayed me in a robe of His righteousness, as a bridegroom adorns his head like a priest, and as a bride adorns herself with her jewels.*" God is the great Fashion Designer of His daughters. How does He clothe each of us uniquely? What type of temperament did God create within us? How do we "cooperate" with God in improving/expanding our own particular spiritual wardrobe? How should we get dressed each morning? Does it affect our wardrobe? "What about "Thrift Store Shopping"? We'll have fun and an interesting time with plenty of involvement in both breakout sessions.

Dr. Mike Collier, Pastor Jersey Baptist Church

- "Courageous About Jesus: Fighting for your family"
- Our homes are under intense pressure and will become casualties unless we each answer the call to stand and fight for them.

- "Courageous About Jesus: What Matters Most"
- It takes courage to be different and to have your life set apart according to a different (higher) standard.

- "Courageous About Jesus: Impacting Future Generations"
- It takes courage to choose to leave a Christian legacy that will still matter for many generations to come. The hit movie "Courageous" and *Third Day's* song is targeted at men. So women will ask, "What's in this for me?" As a mom and a grand mom, you have a direct hand in raising sons who will one day be fathers as well as raising daughters who will one day choose a man to marry who will serve as father to her children. You have (had) a father, and you know the effect that either his presence or his absence has had in your life. "Courageous" helps you to unpack the relationship you have with your own dad but also an opportunity for you to draw closer to your Heavenly Father.

Marty Dupree, Sr. Consultant, Team Leader Evangelism & Church Growth Team, Baptist State Convention

- "Evangelism Crash Course"
- Lots of stories and illustrations provide individuals' ideas on how to
- 1) Engage a spiritual conversation
 - 2) Share the basics of a Gospel presentation with a tract or an EvangeCube. Users can even write their own tract or Gospel presentation.
 - 3) Share the Roman Road in an interactive way, or
 - 4) Share their personal testimony

Martha McDowell, Professional Speaker

- "How Being Wild Keeps Me Calm" *To CHANGE to 2012 info*
- How as ministry assistants, the greater our personal thankfulness, dependence, and praise regardless of our circumstances and even chaos around us, the more we can experience His peace.

Becky Myers, Bible Study Teacher

- "Wild About JESUS! Am I Really?"
- Am I really wild about my Lord Jesus? If so, why?...and how can I deepen that relationship even further? Do I sometimes wish I had

More zeal for the One Who died for me? How do I get wild about my Lord? In this workshop we will delve into God's Word to discover how we can deepen our relationship with our Lord Jesus to other extent that we can truly say, "I am wild about Jesus!" We will seek answers to the above questions as well as others you may have.

Professional Development

Teresa Almond, Ministry Asst., Glorieta Baptist Church

- "The Jungle"
- Webster's definition of "wild" is to be passionately eager or enthusiastic... *AM I? Are we? Is Anybody?* When we stop and think of the phrase "Wild About Jesus", what exactly does this mean? As I read the Spring, 2012 NCBSA newsletter and the first paragraph asked, "If you're feeling like you're in a rut, doing the same things day after day, then make plans to attend our next conference," I thought Wow~ "am I in a rut, am I complacent?", probably, but I don't want to be... I want to daily cry, "Hosanna in the Highest!" Come on by the "The Jungle" as we herd together for some fun, heart to heart sharing and praising the Lord!

Darlene Das, Executive Director of 'Today's Etiquette'

- "How Do You Rate Your First Impression"
- Would you like to outclass your competition and have fun doing it? In today's fiercely competitive business arenas, etiquette and protocol intelligence will distinguish you from the crowd. It gives you an edge that will make the difference between you and another person who is just as smart, but not as polished. In this workshop we will cover several topics: Dressed for Success, Great Introductions, and Office Space Etiquette.

- "The Do's and Don'ts on Entertaining"
- Come learn the proper steps in social entertaining and daily public interactions with others. With a refreshing, unfussy approach, you will easily grasp the principles of knowing what to do in all sorts of situations, and that builds the confidence that's needed to succeed!

Angela Dupree, First Baptist Church or Garner

- "Discipling Your Children To Be On Mission"
- We will cover the power of prayer, purposeful traditions, your power source, foundational plans for success, identity based in Christ, bearing spiritual fruit (missions for the generations) – all for the ultimate goal to Glorify God!

Lynn Johnson, Retired-Raleigh Baptist Association

- "Beyond the Written Job Description of Association Secretaries"
- We will be sharing ministry ideas giving your association creative ways to train and minister. How you can handle the diversity of every phone call and request that comes through your office.

Diane Rowell, Secretary at Central Baptist in Kannapolis

- "Do You Use Creative Writing to Express Yourself?"
- Ezekiel 17:1 tells us to "...tell this story to the people..." God still uses people like you and me to guide and challenge those who need a work of encouragement. Many times we just need someone to remind us of how much God loves us. Writing is one of the most rewarding, enjoyable, and satisfying past-times imaginable; and it's something that can be enjoyed by anyone, no matter how much writing experience you have. The best thing about creative writing is the fact that you can write based on your emotions and thoughts. The more in touch you are with your feelings and ideas, the more creative you can write. Being creative can be difficult



and challenging at times but immensely fun. When we balance what's happening inside of us with what's happening outside, we can, through God's help touch people's lives.

Phil Stone, Church Administrator, BSCNC

- *"The Lilly Principle"*

Each person is gifted by God in special ways to serve His kingdom. My former Ministry Assistant, Lilly Foster, was beautifully gifted. We'll take away an understanding of our gifts and how we can serve God with them.

- *"Pastor/Ministry Assistant Relationships"*

An informal discussion of the opportunities and challenges of church office relationships.

Kay Tatum, Co-owner of Performance Dimensions, Inc.

- *"Microsoft Intermediate Publisher"*

- *"Microsoft Intermediate Word"*

- *"Microsoft Intermediate Excel"*

This class will cover how to create advanced formulas (including If statements, subtotals and calculating data from multiple sheets), sort multiple columns of data, filter a list of data, and work with ranges of data.

Jonathan Turner, Minister of Music & Outreach at Pitts BC

- *"The Power to Point the Way"*

Come and learn the basics of putting together a PowerPoint presentation and also some general tips on how to make your presentation convey the message they intend.

- *"How to Avoid Jail and Look Good Doing It!"*

We will look at software in general with some principles of good presentation design and do an overview of copyright law.

Dr. Bill Wilson, Pres./Center for Congregational Health, WS, NC

- *"The Secret Life of Pastors"*

We will focus on the ways pastors and their support staff can work together to bring the mission/vision of the church to become a reality.

Personal Effectiveness

Brenda Duke, Admin. Asst. Saluda First Baptist Church

- *"S.H.E. Organization System"*

Are you overwhelmed with all that you need to do? Would you like a system to keep all areas of your life well organized? Would you like to have a place for everything and have everything in its place? Come and learn a great system to help the 'Sidetracked Home Executive.' Organization can be Fun and Easy!

- *"Color Insider"*

Have you ever wondered which are the best make-up colors for you? Every woman likes to look her best.....learn how to apply color like a pro! Special tips and techniques for your eye color and face shape. *Class size limited to 15. First come first serve.*

Sandra Hall, Admin. Asst. at Calvary Baptist Church

- *"Wild about NCBSA"*

Find out how to use the gifts God gave you to serve in the NCBSA.

Dr. Lara Pons, Cabarrus Family Medicine, Mt. Pleasant

- *"Trying to Stay Healthy In The Land of Milk and Honey"*

We will focus on healthy eating and weight control along with exercise and health maintenance. As women we are on the run and usually are not taking care of the bodies God has blessed us with. We will look at what we can do to be healthier and take care of ourselves.

Johnny Ross, Guidestone State Representative, BSCNC

- *"It's Never Too Late for Retirement"*

To help participants understand the importance of planning for retirement and the steps needed to accomplish your retirement goal (s).

Ann Self, Writer, Speaker & United Methodist Minister

- *"Carrots Love Tomatoes"*

Each of us is created with a unique, God-given personality. Understanding your distinct blend of traits provides insight into your emotions, work performance and relationships. This session explores four key personality types that will provide valuable insight into yourself and others around you.

- *"Healthy Roots"*

Roots provide plants refreshment and nourishment. They also bring stability. A healthy self-image, who we are in our relationship with God, can also supply refreshment, nourishment and stability. In this session, discover how you connect with God and how you can deepen your roots to grow closer to God.

- *"Help! I'm an Heirloom In a Hybrid World"*

The birth of the digital age and social media has changed the way we think and communicate. Learn the influences, attributes and values of four generation groups as well as the keys to engaging with one another across the generations.

Karen Taylor, Works at Liberty Prep Christian School

- *"Five Painless Ways to Save Money"*

We will be using Dave Ramsey's Financial Peace information to help us learn how to be budget wise. You will receive a packet of information to help you begin shaping your monthly budget. This is not your normal financial seminar and I promise to make you smile while saving you money.

- *"Couponing 101"*

Learn how to save money using coupons. We will discover where to get the coupons, how to use them and the best way to organize them.

Laura Turner, Asst. Dir./Music Teacher STARS Pre-school, Concord, NC

- *"Making Meals Better"*

Come find out how to make meal planning a reality. Discover new recipes, tools and ideas to help make your meals stress free and healthy.

Bonus Time ~ Tuesday

Kathy Collier, Pastor's Wife & Math Teacher

- *"Beaded Bracelet ~ Make & Take Class"*

Beaded jewelry can be a fun hobby or a business venture. Come join the fun as we share creative beading. *Class fee \$5. Please sign up in advance for supplies to be purchased and ready for you.*

Merle Reese, Demonstrator with Stampin' Up!

- *"Scrapbooking ~ Make & Take Class"*

This will be a fun time of scrapbooking make & take. I have had a love of scrapbooking for many years and I look forward to sharing that love with you through several projects. *Class fee \$5. Please sign up in advance for supplies to be purchased and ready for you.*

Johnny Ross, GuideStone State Representative, BSCNC

- *"One on One Consultations"*

Learn more about your retirement options.

Brenda Duke, Future Sales Director with Mary Kay Cosmetics

- *"Makeover for Winner of drawing"*



